



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
E-MAIL: PBY1@QWEST.NET

October 27, 2005

CALL TO THE 462nd STATED MEETING

The 462nd Stated Meeting of the Presbytery of Des Moines will be held on Tuesday, November 8, 2005, at the First Presbyterian Church of Corning, Iowa. Directions to the Church are contained in a map included in this packet.

Because of the way plans for the day fall together, Registration will begin at 8:30 a.m. **Please do not arrive before 8:30.** The people preparing the materials and process for registration, and those preparing the coffee and rolls, will not be ready for you before then. **The Presbytery will convene at 9:30 a.m.**

The Proposed Docket is enclosed, along with items for information and action. Commissioners should bring these to the Meeting. Extra copies are available at the Meeting for visitors only, so access to extra packets is limited. As you look at the Proposed Docket, you will see that this meeting has a more “business” feel to it as we will not be conducting the meeting within the context of worship. We will worship, and during worship will be receiving an offering. The Council is recommending that the offering go to hurricane relief efforts. Several special folks will be with us to bring information and assistance – the Board of Pensions, our insurance company and the Omaha Seminary Foundation. We will also be electing officers and committee members and adopting a budget. Please take a close look at the reports of the Nominating and Budget Committees before coming to the meeting.

We have a new addition to our Orientation Time. The Budget and Finance Committee will be holding a “Budget Conversation” for those interested in learning more or talking about our budget.

The Minutes of the August Stated Meeting were mailed to Commissioners and Members last week. Please remember to bring these to the November Meeting as well. Again, extra copies are at a minimum.

A REMINDER: Under our structure and style of operating in our Presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. There is still business – after all, we cannot be Presbyterians if we do not have business – but much of our meeting time is more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if Members and Commissioners come expecting such a spirit to be present.

As you look at the Proposed Docket, you will see that this meeting lasts until approximately 3:10 p.m. Knowing that a majority of those attending will be traveling a long distance, the Council has worked very hard to plan a docket that will allow for adjournment at an early enough time to allow for the travels home. A full day’s meeting is standard in our structure and design. We meet as a Presbytery only four

times per year, so all of our meetings are “all day.” All of the items on the Docket require Presbytery attention or fit in with what we have said we want to have happen at our meetings.

Another thing you might note as you look at the Proposed Docket is that, as usual, it is full. We have a variety of activities and actions – worship, reports, and welcoming of new members, for example. These will keep the time moving quickly and 3:10 will be on us before we know it. We are again promised another of our wonderful times together, so we encourage each Commissioner and Minister Member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present.

For a variety of reasons, some members of our Presbytery have asked about which people may participate in discussions during a Presbytery meeting. A hopefully helpful piece about this has been provided for you. You will find your Guideline Sheet in this packet hear the Report of the Stated Clerk.

A reminder about how we handle “Joys and Concerns.” Instead of mixing announcements with items for prayer, we now have an announcement time for publicity items, and the prayer concerns will be shared during worship.

Child care will be provided. Please call the Corning Church (641/322-4917) to sign up for child care. Contact must be made by Noon on Friday, November 4. Please provide a sack lunch for each child. Milk will be provided.

Enter the church through the south side door for Registration and Fellowship. The building is handicap accessible.

The church has a television with a VCR, some small boom boxes and the ability to play CDs through the sound system. A video projector can be available if requested prior to the meeting. If you need other equipment, please contact the church or the Presbytery Office.

We will continue the registration process of having all attendees sign in. This has seemed to work well in our previous two meetings. **REMEMBER:** Congregations are not excused from having an elder in attendance. Also, if you plan to bring extra persons, please call the church to let them know.

In case the weather is bad and you should have questions about the status of the meeting, call the Presbytery Office (515/276-4991). A message will be left on the voice mail system informing you if the meeting has been postponed or cancelled.

I look forward to being with all of you on November 8.

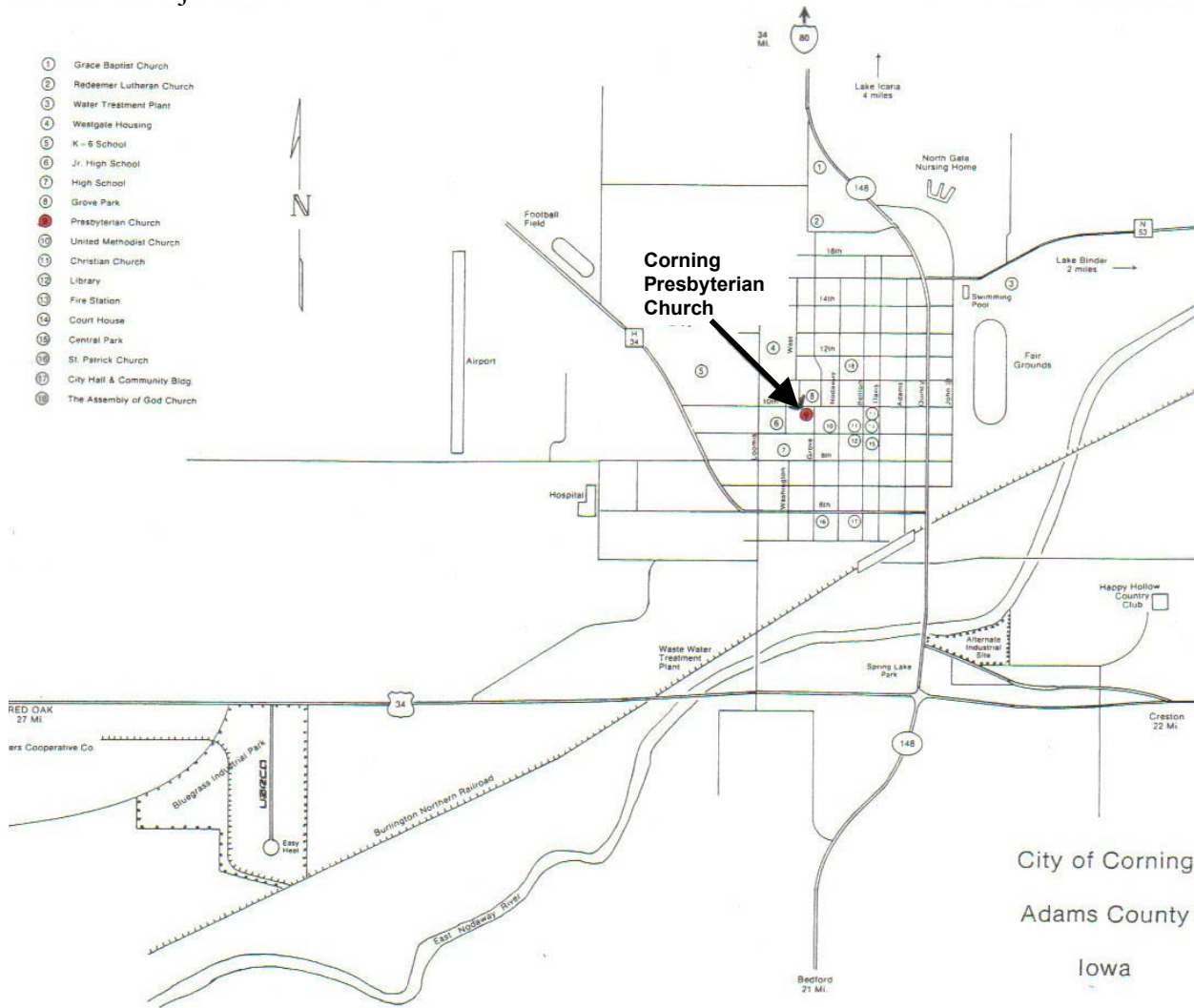
Philip W. Barrett, Stated Clerk

PROPOSED DOCKET

November 8, 2005

8:30 a.m.	Registration Begins Coffee and Fellowship	
9:00	Orientation of "First Timers"	Lila Jean Jensen
	Budget Orientation	Terry Amann
9:30	Convene Presbytery	Tim Maxa
10:00	Disaster Relief Service Presentation	Tim Maxa Randy Allman
10:15	Worship	
11:15	Observance of the Ordination of Women	Dianne van Gorp
11:30	Board of Pensions Presentation	Minner Serovy
11:40	Nominating Committee	David Kincaide
11:50	Insurance Presentation	Dianne Thiering
Noon	Gathering Together for a Meal	
1:00 p.m.	Announcements	
1:10	Council Report	Lila Jean Jensen
1:15	Youth and Camping Task Force	Steve Mathison-Bowie
1:20	Omaha Seminary Presentation	Leroy Swedland
1:50	Professional Care and Development Committee	Ken Rummer
2:05	General Presbyter Report	Phil Barrett
2:20	Personnel Committee	Pete Brantner
2:25	Budget and Finance Committee	Terry Amann

2:35	Committee on Preparation for Ministry	David Ewing
2:40	Congregational Care and Development Committee	Jim Howland
2:50	Social Ministries Task Force	Nancy Lister-Settle
2:55	Passing of the Gavel	Tim Maxa
3:00	Other Business	
3:10	Adjournment and Benediction	



From I-80 and North: I-80 to Exit 70 (Hwy 148). Go south on 148 to Corning, The Church is on the corner of 10th and Grove Streets.

From between I-80 and Hwy 92: Take Hwy. 92 to 148, then go south to Corning. Those East of I-35 can also take I-35 to Exit 33 (Hwy 34) then go west on Hwy 34 to Corning. The Church is on the corner of 10th and Grove Streets.

REPORT OF THE STATED CLERK

November 8, 2005

- All reports have been filed with the Synod of Lakes and Prairies or the General Assembly as of this date.
- All correspondence received on behalf of the Presbytery has been assigned, referred or answered.
- I have received the Report from the Commission to Install the Rev. Kirsten Klepfer as Pastor of the First Presbyterian Church, Grinnell, that the Commission has completed its task. I recommend that we dismiss the Commission with our thanks.
- I have received a letter from the Rev. Jim Howland resigning from the Congregational Care and Development Committee (Class of 2006) as of December 31, 2005. This has been referred to the Nominating Committee.
- The Synod of Lakes and Prairies has informed us that Chuck Bryan (Des Moines, Knox) has been elected to the Calvin Community Board.
- The First United Presbyterian Church of Winterset has asked permission to pay its 2006 Per Capita Assessment on a quarterly basis.
- The Annual Review of Session Records has been completed. As usual, our Clerks, from new to experienced, have done an outstanding job. Even more Session Moderators attended this year. Both the Clerks and I appreciate and enjoy the shared participation.

I recommend that the Session Records of the following churches be approved without exception:

Adair – First; Allerton; Atlantic – First; Audubon – First; Carlisle – Scotch Ridge; Centerville – First; Clive – Heartland; Corning – First; Creston – First; Dallas Center – First; Des Moines – Clifton Heights, Douglas Avenue, First, Highland Park, Park Avenue, Union Park, Westminster; Dexter – First; Ewart – First; Gibson – First; Greenfield – First; Grimes – First; Grinnell – First; Hartford – Community; Indianola – Trinity; Johnston – St. Paul; Knoxville – First; Lenox – United; Leon – First; Le Roy – First; Newton – First; Oskaloosa – First; Ottumwa – East End; Pitzer; Platte Center; Tingley; West Des Moines – Covenant; White Oak; Windsor Heights – Windsor; and Winterset – First.

I recommend that the Session Records of the following church be approved with exception noting that most of the exceptions are minor and easily corrected:

Ankeny; Bedford – United Christian; Brooklyn – First; Chariton – First; Des Moines – Cottage Grove, Fort Des Moines; Diagonal – United; Guthrie Center – First; Malcom; Monroe; Mount Ayr – United; Ottumwa – Westminster; Sharpsburg; and Sigourney – First.

OVER

The following churches have not submitted their Session Records for review as of this date:
Deep River – United; Earlham – First; New Sharon – First; Ottumwa – First; and Perry – First.

- Pending approval of the recommendation from the Coordinating Council, the 2006 Presbytery Meetings will be held on the following dates in the places noted:

Saturday, January 21 – Windsor Heights, Windsor
Tuesday, May 16 – Chariton, First
Saturday, August 19 – Des Moines, Cottage Grove
Tuesday, November 14 – Des Moines, Highland Park

Respectfully Submitted,

Philip W. Barrett
Stated Clerk

GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

OVER

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required ³
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. ² In this case, any resulting motion is debatable. ³ Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker ²	No second needed	Not debatable	Not amendable	No vote required unless someone objects ³
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). ² But division must be called for before another motion is stated. ³ Then majority vote is required.						

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NOMINATING COMMITTEE REPORT

November 8, 2005

The Nominating Committee nominates the following persons for the offices or positions listed:

PRESBYTERY MODERATOR

Elder Lila Jean Jensen (Audubon, First)

PRESBYTERY VICE MODERATOR

Rev. Kate Stangl (Sigourney, First and Ottumwa, East End)

COORDINATING COUNCIL MODERATOR

Rev. Tim Maxa (Lenox, United and Sharpsburg)

CONGREGATIONAL CARE AND DEVELOPMENT COMMITTEE MODERATOR

Rev. Ann Rouse (Monroe)

CLASS OF 2007

Elder Julie Cloud (Ankeny)

Rev. Dennis Morey (Oskaloosa, First)

CLASS OF 2008

Elder Bev Bender (Sharpsburg)

Elder Shane Cook (Grinnell, First)

Rev. Don Elly (Des Moines, Fort Des Moines)

Rev. Christopher (Kip) Harris (Des Moines, Highland Park)

Rev. Amy Miracle (Des Moines, Westminster)

Elder Paul Walther (Audubon, First)

1 Vacancy

PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE MODERATOR

Rev. Ken Rummer (Corning, First)

CLASS OF 2008

Elder David Best (Atlantic, First)

Elder Emily Seeger (Atlantic, First)

Elder Leland Smith (Newton, First)

BUDGET AND FINANCE COMMITTEE MODERATOR

Rev. Terry Amann (Windsor Heights, Windsor)

CLASS OF 2008

Elder Pat Aksamit (Des Moines, Knox)

Rev. John Beran (HR)

OVER

PERSONNEL COMMITTEE

MODERATOR

Rev. Robert Burnett (HR)

CLASS OF 2008

1 Vacancy

COMMITTEE ON PREPARATION FOR MINISTRY

MODERATOR

Rev. David Ewing (Dallas Center, First)

CLASS OF 2008

Elder Becky Diebold (Ottumwa, First)

Rev. Eric Keller (Des Moines, Clifton Heights)

COMMITTEE ON REPRESENTATION

MODERATOR

Rev. Goanar Chol (At Large)

CLASS OF 2008

Elder Willie Glanton (Des Moines, Westminster)

Rev. David Madsen (Des Moines, Cottage Grove)

SEXUAL MISCONDUCT RESPONSE TEAM

MODERATOR

Elder Glenna Grohe (Windsor Heights, Windsor)

CLASS OF 2008

Elder Bev Evans (Des Moines, Central)

Rev. Jeffrey Means (At Large)

MINISTER COMMISSIONER TO IOWA POST SECONDARY EDUCATION COMMISSION

CLASS OF 2007

Rev. Tim Maxa (Lenox, United and Sharpsburg)

ELDER COMMISSIONER TO GENERAL ASSEMBLY

Elder Ray Peters (Ankeny)

ALTERNATE ELDER COMMISSIONER TO GENERAL ASSEMBLY

CLERGY COMMISSIONER TO GENERAL ASSEMBLY

Rev. Sue Babovec (Ottumwa, First)

ALTERNATE CLERGY COMMISSIONER TO GENERAL ASSEMBLY

Rev. Tiare Mathison-Bowie (Newton, First)

OVER

YOUTH ADVISORY DELEGATE TO GENERAL ASSEMBLY

ALTERNATE YOUTH ADVISORY DELEGATE TO GENERAL ASSEMBLY

YOUTH ADVISORY DELEGATE TO SYNOD (1 Year Term)

**REPORT OF THE COORDINATING COUNCIL OF
THE PRESBYTERY OF DES MOINES
November 8, 2005**

The Coordinating Council of the Presbytery of Des Moines met on October 6, 2005, at the Calvin Community in Des Moines.

The Council took the following actions:

- A-1 Reviewed the August 20 Stated Meeting of the Presbytery.
- A-2 Planned the November 8 Stated Meeting with focus being on presentations from the Omaha Seminary Foundation and Board of Pensions, election of officers and committees and recognition of the anniversary of the ordination of women as elders in our denomination.
- A-3 Made initial plans for the January 21, 2006, Stated Meeting with focus on possible conversation with a member of our denomination's Peace, Unity and Purity Task Force and a presentation regarding Commissioned Lay Pastors.
- A-4 Heard a report from David Boyd and Phil Barrett about conversation with representatives from the Jewish community.

The Council recommends the following actions to the Presbytery:

- R-1 That the Presbytery approve the establishment of a Presbytery Transformation Team to provide leadership and resources to the members of the Presbytery of Des Moines as they are intentionally engaging in the dynamics of transformation. This team would be established by the Council and would report to the Council.

The team will establish its purpose through the following methods and activities:

1. Modeling for the Presbytery the attitudes and visions that are necessary for positive transformation to occur.
2. Resourcing congregations and presbytery groups as they engage in intentional transformation.
3. Planning conferences, workshops and special speakers for the members of the Presbytery and the committees/taskforces of the Presbytery.
4. Participating in national, regional and synod events that focus on transformation.
5. Becoming familiar with authors and other resources that provide insight in the dynamics of transformation and the application of those dynamics within the current status of the church.
6. Encouraging and supporting congregations, individuals, and presbytery entities as they engage in intentional transformation.
7. Working with other team members on strengthening our own discipleship.

OVER

Five Dynamics of Transformation

- 1. Creating Spiritual Energy**
- 2. Congregational Identity: coming to terms with the past, present and future.**
- 3. Congregational Leadership: building a ministry team.**
- 4. Reentering the Larger Community**
- 5. Developing a Ministry Plan**

R-2 That the Presbytery grant permission for the administration of the Lord's Supper at the Fall Gatherings of the Presbyterian Women of the Presbytery on October 28 and 29.

R-3 That the Presbytery approve designating the offering received during worship at the November Stated Meeting of the Presbytery to Hurricane Relief.

R-4 That the Presbytery approve the renewal of the Covenant between the Presbytery and Hunger Action Enabler Nancy Lister-Settle.

R-5 That the following persons be elected as Task Force Moderators for 2006:

- CROSS Ministries – Mary Kay Barker (West Des Moines, Covenant)
- Social Ministries – Nancy Lister-Settle (Dallas Center, First)
- Youth/Camping – Rev. Steve Mathison-Bowie (Newton, First)

Respectfully Submitted,

David Boyd, Moderator

Proposed Budget 2006 Presbytery of Des Moines

	2005 REVISED	2006 PROPOSED
Proposed per capita		\$ 14.90
INCOME		
Per Capita 10,700 members	\$129,659.00	\$159,430.00
General Mission	\$166,982.00	\$142,000.00
SLAP - CPSS	\$ 40,000.00	\$ 40,000.00
Carryover previous year	\$ -	\$ -
Income restricted funds	\$ 14,238.00	\$ 4,000.00
Interest Income	\$ 1,000.00	\$ 1,000.00
Bad Debt Estimate		\$ (5,000.00)
Total Income	\$351,879.00	\$341,430.00
EXPENSE		
GOVERNANCE		
CPM	\$ 2,000.00	\$ 2,000.00
Perm. Judicial Comm.	\$ -	\$ -
Comm. On Represent.	\$ -	\$ 100.00
Budget & Finance	\$ -	\$ 100.00
Nominating Committee	\$ -	\$ 150.00
Personnel	\$ 100.00	\$ 100.00
Sexual Misconduct Tm.	\$ -	\$ 400.00
Subtotal	\$ 2,100.00	\$ 2,850.00
ADMINISTRATIVE EXPENSES		
Moderator/Task Forces	\$ 350.00	\$ 350.00
Admin Commissions	\$ 250.00	\$ 250.00
Presbytery Meetings	\$ 25.00	\$ 100.00
GP/Stated Clerk to GA	\$ -	\$ 2,000.00
Vice Moderator to GA	\$ -	\$ -
Commissioner Orientation	\$ -	\$ 100.00
Stated Clerk Expense	\$ 50.00	\$ 50.00
Communication	\$ 500.00	\$ 500.00
Insurance	\$ 3,900.00	\$ 4,200.00
Attorney	\$ 1,000.00	\$ 1,000.00
Subtotal	\$ 6,075.00	\$ 8,550.00

continued on next page

EXTENSION OF MINISTRIES

Church Development		
Task Force	\$ -	\$ 500.00
GA Loan int./Principal	\$ 8,555.00	\$ 700.00
Church Transformation	\$ 1,000.00	\$ 1,000.00
Social Ministries	\$ 10,000.00	\$ 10,000.00
CROSS Ministries	\$ 55,000.00	\$ 55,000.00
Special Events	\$ 303.00	\$ -
Camping	\$ 4,000.00	\$ 4,000.00
Youth	\$ 450.00	\$ 500.00
Resources	\$ 300.00	\$ 300.00
Advocacy for Women	\$ 300.00	\$ 300.00
Subtotal	\$ 79,908.00	\$ 72,300.00

SUPPORT OF LOCAL MINISTRIES

Congregational Care & Development	\$ 5,000.00	\$ 5,000.00
Incentive Grants	\$ 15,000.00	\$ 10,000.00
Conflict Mgmt Resourcing	\$ -	\$ 2,000.00
Resourcing Workshops	\$ -	\$ 3,000.00
Professional Care & Development	\$ 2,500.00	\$ 2,500.00
Ecumenical Ministries of Iowa	\$ 6,000.00	\$ -
Regional Partners		
Southeast	\$ -	\$ 500.00
East	\$ -	\$ 1,500.00
DM West/Northwest	\$ -	\$ 500.00
Southwest	\$ 5,000.00	\$ 4,000.00
West	\$ 2,860.00	\$ 3,000.00
South Central	\$ 108.00	\$ 300.00
DM Two Rivers	\$ 3,500.00	\$ 3,500.00
Coordinating Council	\$ 300.00	\$ 300.00
Worship Task Group	\$ -	\$ 100.00
Bills & Overtures	\$ -	\$ 75.00
Emergency Contingency	\$ -	\$ 1,000.00
Presbytery Office	\$ 39,650.00	\$ 40,000.00
Presbytery Staff Salaries/Benefits	<u>\$183,878.00</u>	<u>\$190,839.00</u>
Subtotal	\$263,796.00	\$268,114.00

SUDANESE MINISTRY*

TOTAL OF ALL EXPENSE	\$351,879.00	\$351,814.00
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BUDGET SURPLUS/DEFICIT

*05 included in Presbytery Salaries

