



*You are invited  
to  
Remember, Rejoice, Renew!*

## **The Presbytery of Des Moines**

**is celebrating its  
165<sup>th</sup> Anniversary  
at its 474<sup>th</sup> Stated Meeting**

**Tuesday, November 11, 2008**

**St. Paul Presbyterian Church  
Johnston, Iowa**

### Schedule:

1:00 p.m. Registration  
2:00 p.m. Meeting  
5:00 p.m. Dinner  
6:00 p.m. Worship

For more information, call the  
Presbytery Office at: 515-276-4991.

For meal reservations, call St. Paul  
Presbyterian Church at 515-276-2818.



## Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK  
E-MAIL: PBY1@QWESTOFFICE.NET

Oct. 27, 2008

### CALL TO THE 474<sup>th</sup> STATED MEETING

The 474<sup>th</sup> Stated Meeting of the Presbytery of Des Moines will be held on Tuesday, Nov. 11, 2008, at the St. Paul Presbyterian Church of Johnston, Iowa. Directions and a map to the church are included in this packet.

As most of you know by now, we will be completing the year of celebrating our 165 years of mission and ministry. In order to do this and allow other to participate, we are meeting from 2:00-8:00 p.m. **This is a change from our usual time.** Please do not arrive before 1 p.m. The people preparing the materials and process for registration, and those preparing the refreshments, will not be ready until then. **The Presbytery will convene at 2:00 p.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should bring these to the meeting. Limited copies are available at the meeting for visitors only.

As has happened in our previous meetings, much of our “usual” business will be handled in what is called a “consent agenda” process. This means we can handle – in one action – votes to approve or adopt actions or recommendations that do not require debate or conversation. Only items included in this *Call Packet* will be included in the *Consent Agenda*. The proposed *Consent Agenda* appears following the *Proposed Docket* in this packet. You will notice that the reports contain a letter designation with parts of them having numbers for easy identification.

A recent addition to our *Orientation Time* is the Budget and Finance Committee’s offering a “Budget Orientation” for those interested in learning more or talking about our budget. Look for room signs.

The theme for our time together is, as mentioned earlier, celebrating our 165 years of serving the Lord in Iowa. We will have most of our usual type of business, and will have a special time as we commission another Lay Pastor and celebrate another person’s completion of lay pastor training. We will also be electing officers, committee and task force members. The highlight will be a marvelous worship service, which is how the meeting will end. It is to that service especially that we invite other people from congregations to attend. Worship will begin at 6:00 p.m. and end between 7:30 and 8:00.

The *Minutes of the August 16 Stated Meeting* were distributed to commissioners and members earlier this month. Please remember to bring these to the November 11 meeting. You may download them for printing by going online to [www.presbyteryofdesmoines.org](http://www.presbyteryofdesmoines.org). Again, extra copies are at a minimum.

**Meeting Format:** Under our structure and style of operating in our Presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. There is still business – after all, we cannot be Presbyterians if we do not

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have business – but much of our meeting time is more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if members and commissioners come expecting such a spirit to be present.

As you look at the *Proposed Docket*, you will see that this meeting does not begin until 2:00 p.m. and lasts until approximately 8:00 p.m. A full meeting is standard in our structure and design. We meet as a Presbytery only four times per year, so all of our meetings are “all day.” All of the items on the docket require Presbytery attention or fit in with what we have said we want to have happen at our meetings.

Another thing to note as you look at the *Proposed Docket* is that, as usual, it is full. We have a variety of activities and actions that keeps the time moving quickly so we can complete our business in time for dinner at 5:00 p.m. We encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present.

**Participation Guidelines:** For a variety of reasons, some members of our Presbytery have asked who may participate in discussions during a Presbytery meeting. *Guidelines for Participation in Presbytery Meetings*, is a helpful guide and is located at the end of this packet.

A reminder about how we handle “Joys and Concerns;” instead of mixing announcements with items for prayer, we now have an announcement time for publicity items after lunch. Prayer joys and concerns will be shared during worship time.

**Child Care:** Those needing child care should call the St. Paul Presbyterian Church by Noon on Friday, November 7 to let them know, 515-276-2818. You should bring a bagged meal for your child. Milk will be provided.

**A/V Equipment:** The church has a LCD projector, laptop computer and a white wall for projection in sanctuary. The Presbytery has available for use a LCD projector and large screen. **If you need A/V equipment of any kind, contact the Presbytery Office immediately to reserve the equipment for your presentation.**

We will continue the registration process of having **all** attendees sign in. **Remember:** Congregations are not excused from having an elder in attendance. If you plan to bring extra visitors, please call the church to let them know. In case of bad weather, call the Presbytery Office at 515-276-4991, for message info.

I look forward to being with all of you on Tuesday, November 11.



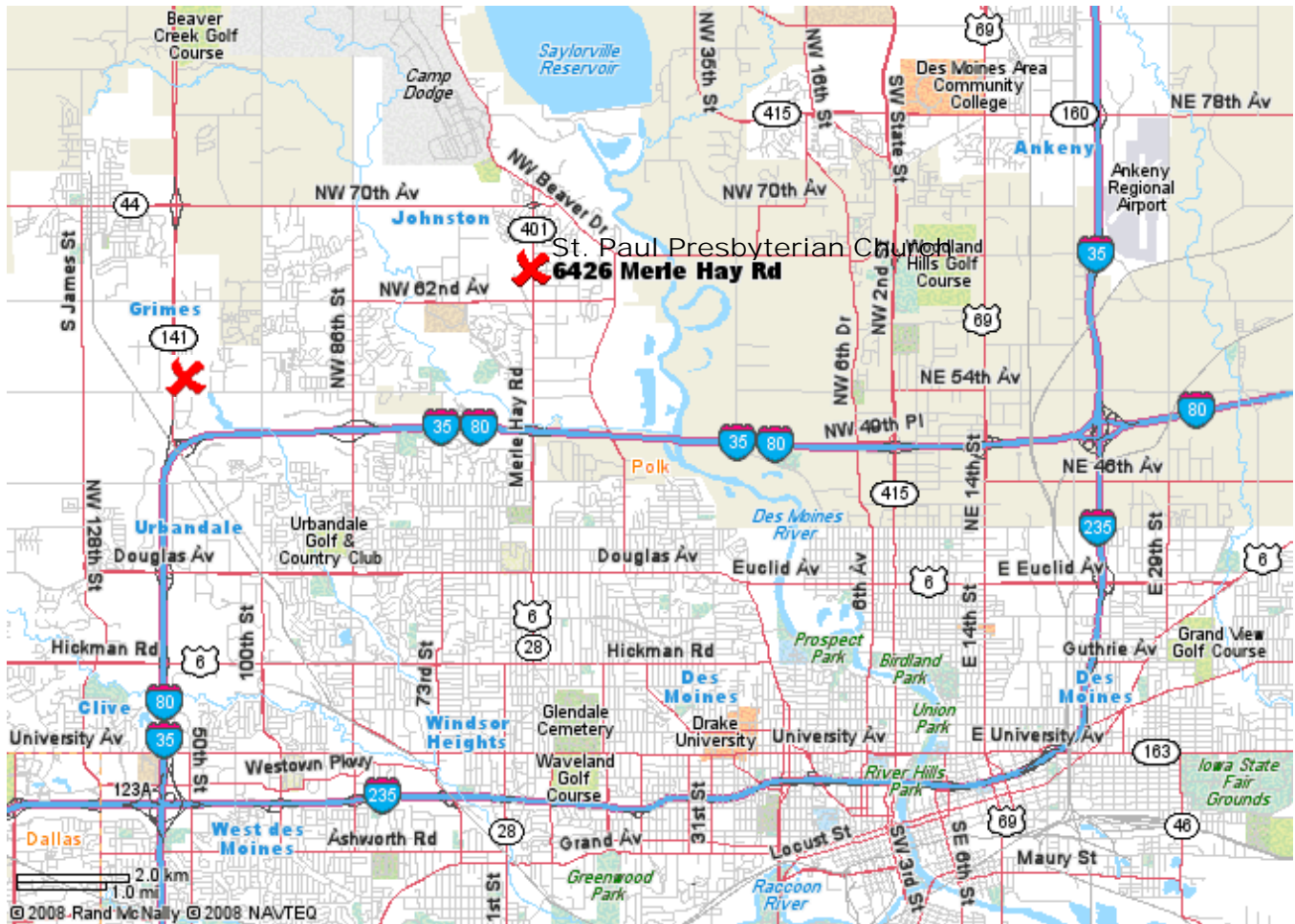
Philip W. Barrett, Stated Clerk

Enclosures

**PROPOSED DOCKET****November 11, 2008**

<b>1:00 p.m.</b>	<b>Registration Begins</b> Coffee and Fellowship	
1:30	Orientation of “First Timers” Budget Orientation	David Endriss Pat Aksamit
<b>2:00</b>	<b>Convene Presbytery</b> I – Report of the Stated Clerk	Ray Peters Phil Barrett
2:30	S – Stewardship and Mission Committee Report	Dale O’Connell
2:40	E – Coordinating Council Report	Ray Peters
2:45	D – Budget and Finance Committee Report	Pat Aksamit
<b>2:55</b>	<b>History Highlight</b>	<b>Emily Seeger</b>
2:58	M – Transformation Team Update	Jim Howland
3:08	B – Professional Care and Development Committee Report	Leland Smith
<b>3:13</b>	<b>History Highlight</b>	<b>Emily Seeger</b>
3:16	C – Committee on Preparation for Ministry Report	David Stipp-Bethune
<b>3:46</b>	<b>History Highlight</b>	<b>Emily Seeger</b>
3:49	Announcements	
3:59	L – Camping/Youth Ministries Task Force Report	Dennis Britson
4:04	T-4 – Older Adult Ministries Task Force Report	Darlene Shepherd
4:09	K – Social Ministries Task Force Report	Nancy Lister-Settle
4:19	J – General Presbyter Report	Phil Barrett
4:29	A – Congregational Care and Development Committee Report	Ann Rouse
<b>4:39</b>	<b>History Highlight</b>	<b>Emily Seeger</b>
4:42	Other Business	
4:50	Recess – Move to Dinner	
<b>5:00</b>	<b>Dinner</b>	
<b>6:00</b>	<b>Worship and 165<sup>th</sup> Anniversary Celebration</b>	
7:30	Adjourn at end of Worship	

**Map to St. Paul Presbyterian Churches in Johnston, Iowa:**



**Driving Directions:** The St. Paul Presbyterian Church is located at 6426 Merle Hay Road, in Johnston, and is on the west side of the street.

- **From the East:** Take Interstate-80 west to Des Moines. Take Exit 131, go right (north) onto Merle Hay Road (IA-Hwy 6) approximately 1½ miles. The St. Paul Presbyterian Church will be on the left (the west side of the street).
- **From the West:** Take Interstate-80 east to Des Moines. Take Exit 131, go left (north) onto Merle Hay Road (IA-Hwy 6) approximately 1½ miles. The St. Paul Presbyterian Church will be on the left (the west side of the street).
- **From the South:** Take Interstate-35 north to the junction of I-35/I-80, proceed through Des Moines until you reach Exit 131. Take Exit 131, go left (north) onto Merle Hay Road (IA-Hwy 6) approximately 1½ miles. The St. Paul Presbyterian Church will be on the left (the west side of the street).

**Parking:** Parking is available in the church parking lot.

**Building Accessibility:** The St. Paul Presbyterian Church is fully handicap accessible.

## **CONSENT AGENDA**

### **November 11, 2008**

#### **B Professional Care and Development Committee**

- B-I-2 Ann Rouse Sabbatical
- B-I-3 Julie Sterling Installation
- B-I-4 Suzanne Gorhau Installation
  
- B-A-18 Jan Scott Labor Outside Bounds
- B-A-19 Sara Speer Palmer Labor Outside Bounds

#### **C Committee on Preparation for Ministry**

- C-I-11 Martie Larsen as Commissioned Lay Pastor
- C-I-12 Annual Consultation with Maria Springer
- C-I-13 Assessment of Scott Valentine
- C-I-14 Receive Val Smith into CLP Training Program
- C-I-15 Notification of Enrollment of Ekram Kachu

#### **D Budget and Finance Committee**

- D-I-3 Discussion of Per Capita, General Mission and Pledges
  
- D-A-3 Grant to Cottage Grove Avenue Presbyterian Church
  
- D-3 Financial Statement
- D-4 Restricted Funds

#### **E Coordinating Council**

- E-A-14 Received Proposed Budget
- E-A-15 Reviewed August Presbytery Meeting
- E-A-16 Planned November Presbytery Meeting
- E-A-17 Initial Plans for January Presbytery Meeting

#### **I Stated Clerk's Report**

- I-I-20 Reports Filed and Correspondence Handled
- I-I-21 Continuing Work on Administrative Commission for Ewart Presbyterian Church
- I-I-22 Ottumwa First Elevator Loan Paid
- I-I-23 Received Covenant Agreement with Calvin Community
- I-I-24 Resignations of Dale O'Connell and Elizabeth Smith
- I-I-25 Twin Cities Area Presbytery Hosting General Assembly
- I-I-26 Churches Not Submitting Session Records

**B – PROFESSIONAL CARE AND DEVELOPMENT  
(PCD) COMMITTEE REPORT  
November 11, 2008**

The committee presented the following items for information:

- B-I-2 The Rev. Ann Rouse will be taking time off from Congregational Care and Development Committee (CCD) as Moderator to work on her dissertation and should return by October 1, 2008.
- B-I-3 The Rev. Julie Sterling was installed on Sunday, September 14, 2008 at First Presbyterian Church of Sigourney.
- B-I-4 The Rev. Suzanne Gorhau was installed on October 19, 2008 at First Presbyterian Church of Centerville.

The committee took the following actions:

- B-A-18 Permission was granted for Rev. Jan Scott to labor outside the bounds to perform a wedding in Ames on September 10, 2008.
- B-A-19 Permission was granted for Rev. Sara Speer Palmer, HR, to labor outside the bounds in an ordination in Chicago on October 26, 2008.
- B-A-20 The terms of dissolution between Rev. Amy Miracle and Westminster Presbyterian Church of Des Moines, were approved via e-mail following the September 9, 2008 meeting. Terms of Dissolution were:
- Salary, Housing and pension/medical to be paid through October 15, 2008
  - The effective date that ministry duties will cease is October 12, 2008
  - Date set for congregational meeting is October 5, 2008
  - Date for Presbytery action and completion of the separation agreement is October 7, 2008
  - Any other terms that may be required by the Presbytery or the state

The committee VOTED to make the following recommendations to the presbytery:

- B-R-8 That the Minimum Salary for 2009 be approved at \$40,500. The 5-Year History Pastoral Compensation Minimums appears on the following page.
- B-R-9 That the *2008 Pastoral Status Report* be approved.

Respectfully submitted,  
Leland Smith, Moderator



## 5-Year History Pastoral Compensation Minimums Presbytery of Des Moines



	2005	2006	2007	2008	2009
<b>Effective Salary<sup>1</sup></b>	\$35,200	\$36,400	\$38,000	\$39,000	\$40,500
<b>Pension Dues<sup>2</sup></b>	31% of Effective Salary	31% of Effective Salary	31.5% of Effective Salary	31.5% of Effective Salary	31.5% of Effective Salary
<b>Continuing Education Dollars<sup>3</sup></b>	\$900	\$900	\$1,000	\$1,000	\$1,000
<b>Continuing Education Leave<sup>3,4</sup></b>	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks
<b>Auto Reimburse</b>	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS
<b>Vacation<sup>3</sup></b>	4 weeks	4 weeks	4 weeks	4 weeks	4 weeks

<sup>1</sup> Effective Salary includes cash salary; employee contributions to 403(b) plans, tax sheltered annuity plans; salary reduction contributions to flexible health spending accounts and cafeteria plans; housing, utilities, and furnishings allowances; employing organization contributions to 403(b) plans, tax sheltered annuity plans, equity allowances; bonuses, overtime pay, professional expense allowances that are not set up on an “accountable reimbursement” basis, gifts from employing organization, manse equity allowances; other allowances such as medical deductible, insurance premiums, and the portion of any SECA allowance that exceeds 50% of the SECA obligation; and an amount for the manse equal to 30% of all the above if the member lives in employer provided housing. See Board of Pensions publication, “Understanding Effective Salary.”

<sup>2</sup> The Board of Pensions plan includes health insurance, disability insurance, life insurance, and survivor benefits, along with retirement pension benefits.

<sup>3</sup> Continuing Education dollars and leave are not lost if not used by the end of the year but accumulate up to a maximum of three years’ worth. Example: If no continuing education was taken in 2007 and 2008, the dollars and time available for 2009 would be \$3,000 (1,000+1,000+1,000) and 6 weeks. To avoid budget surprises, any such carryover should be reported to the Session in advance.

<sup>4</sup> Sundays are included in the weeks of continuing education and vacation, so a pastor planning continuing education could be away for 2 Sundays for that purpose, and a pastor taking vacation could be away 4 vacation Sundays.

## **2008 Pastoral Status Report**

### **Annual Report of the Type of Work in Which Each Minister is Engaged (G-11.0502)**

#### **MEMBERS ENGAGED IN A VALIDATED MINISTRY WITHIN CONGREGATIONS OF THIS CHURCH (G-11.0409)**

Randy Allman	James E. Howland	Kenneth Rummer
Kenneth E. Arentson	Calvin Hsu	George M. Salnave
Ross Blount	David S. Kincaide	Jannette S. Scott
Douglas Bolsem	Shamaine Chambers King	Donald A. Seeger
David E. Braak	Nathan Lamb	Kate A. Stangl
W. Michael Conn	William B. LeMosy	Kay E. Steddom
D. Mark Davis	David B. Madsen	Julie Sterling
Jack DePond	Michael Maddy	David Stipp-Bethune
Robert DeYoung	Mary Beth Mardis-LeCroy	Kenneth R. Stuber
William T. Ekhardt	Tiaré L. Mathison	D. Scott Vandenneuvel
Donald R. Elly	Timothy S. Maxa	Donna Vaughan
David W. Endriss	Amy L. Miracle	Robert Waldron
David F. Ewing	Dennis E. Morey	Joan White
Donald E. Freeman	Linda D. O'Connell	Lynn M. Williams
Bruce Giese	Char Reif	Ben Wilson
John W. Gilmore	John W. Reynolds	
Suzanne L. Gorhau	Ann E. Rouse	

#### **MEMBERS ENGAGED IN A VALIDATED MINISTRY IN OTHER SERVICE OF THIS CHURCH (G-11.0410)**

Philip W. Barrett

#### **MEMBERS IN A VALIDATED MINISTRY IN SERVICE BEYOND THE JURISDICTION OF THE CHURCH (G-11.0411)**

Stephen L. Bowie, Interim Pastor, Bondurant Christian (Disciples) Church  
 Peter L. Brantner, Counselor, Des Moines Pastoral Counseling Center  
 Marcy A. Campbell, Chaplain, Iowa Hospice  
 M. Denise Group, Pastor, Corwith United Methodist Church  
 John W. McElroy, Pastor, Churchlands Christian Fellowship, Balcatta, Western Australia  
 J. Jeffrey Means, Counselor, Des Moines Pastoral Counseling Center  
 Sarai Schnucker Rice, Executive Director, Des Moines Area Religious Council

#### **MEMBERS AT LARGE (G-11.0406b)**

John S. Gallentine  
 Jane S. Martinez

**MEMBERS WHO ARE HONORABLY RETIRED (G-11.0412)**

John C. Beran  
Harold E. Butz  
Theron Conrey  
Robert C. Cook  
Carl L. Cooper  
Glen E. Dilley  
Aaron J. Koskamp

Gustav C. Nelson  
Sara Speer Palmer  
Marvin D. Potter  
Patricia J. Summers  
Russell C. Tomlinson  
L. Hume Ward  
Francis A. Younkin

**REPORTS NOT YET RECEIVED**

Goanar Chol  
Ane Fitzgerald  
Kip Harris  
Claude Jones, HR  
Elizabeth Knott, HR  
Susan Tomlinson  
Erasmó Vélez, HR

## C – COMMITTEE ON PREPARATION FOR MINISTRY (CPM) REPORT November 11, 2008

The committee presents the following items for information:

- C-I-11 The committee acted on the request of Elder Martie Larsen (Clive, Heartland) to be considered for commissioning by our Presbytery. The CPM met with Martie, attested her training and previous experience as a Commissioned Lay Pastor (CLP) in North Central Iowa Presbytery, and recommended her to the Congregational Care and Development Committee (CCD) for commissioning in our Presbytery.
- C-I-12 The committee reports that since our last Presbytery meeting, our Annual Consultation has been completed for Candidate Maria Springer (Des Moines, Central).
- C-I-13 The committee conducted an Assessment with CLP Scott Valentine upon his completion of the Center/Learn training program and voted to certify him ready for commissioning pending the receipt of a written *Statement of Faith*—to be approved—and the availability of a position to which he might be commissioned.
- C-I-14 The committee received Elder Val Smith (Des Moines, Central) as a part of the CLP training program, pending the recommendation of the Session at Central Presbyterian Church. Central's Session met on October 20, 2008, and endorsed Val's entering the CLP training program and the Center/Learn Program.
- C-I-15 Since it's meeting on October 11, 2008, CPM has been notified that Ekram Kachu has been endorsed as an Inquirer by the Session at Cottage Grove Avenue Presbyterian Church in Des Moines. CPM will meet with Ekram at a future meeting to officially receive her as an Inquirer. Ekram comes to us, perhaps being the first racial/ethnic person under care of our Presbytery; the first female Presbyterian Sudanese person to be under care; and may be only the second Sudanese person to be ordained as Minister of Word and Sacrament in the United States since refugees began arriving en masse 15 years ago. We are excited about having her join the roll of Inquirers (and hopefully Candidates) under our care.

The Committee presents the following recommendations for adoption:

- C-R-4 The Committee on Preparation for Ministry (CPM) recommends the following slate to be elected as principal readers and alternates for the March 2-5, 2009 Chicago Reading Group.

**Principal Readers:** Rev. David Stipp-Bethune (Des Moines, Park Avenue)  
Elder Becky Diebold (Ottumwa, First)  
Rev. Marcy Campbell (at-large)  
Elder Mary Lou Briles (Des Moines, Park Avenue)

**Alternate Reader:** Rev. Lynn Williams (Grimes, First)

These readers have all had previous reading experience.

- C-R-5 With the concurrence of the Congregational Care and Development Committee (CCD), the Committee on Preparation for Ministry (CPM) recommends that Elder Martie Larsen of our Heartland Presbyterian Church in Clive be authorized and commissioned to perform the functions described in G014.0562, items A. through E. in the *Book of Order*.
- C-R-6 The committee recommends that Presbytery enter into a service of worship commissioning Martie Larsen to pastoral ministry at Heartland Presbyterian Church in Clive, and recognizing Scott Valentine's completion of the Center/Learn program.

Respectfully submitted,  
Rev. David Stipp-Bethune, Moderator

## **D – BUDGET & FINANCE COMMITTEE REPORT**

### **November 11, 2008**

D-I-3 The Budget & Finance Committee met on Friday, October 3, 2008, and the following were discussed:

- Churches with past-due per capita
- General Mission payments for 2008 and pledges for 2009

The committee took the following action:

D-A-3 By an e-mail vote on August 19, 2008, a grant was approved for Cottage Grove Avenue Presbyterian Church of Des Moines in the amount of \$6,000.00 to come from the Albia Fund.

D-R-2 The proposed budget for 2009 was set to be presented to Coordinating Council. In order to make that budget happen, the committee voted to recommend that the per capita assessment for 2009 be set at \$29.00. General Assembly (GA) and Synod of Lakes and Prairies amounts received are: GA – \$6.15, Synod – \$4.80, which necessitated the Presbytery amount to be \$18.05.

D-R-3 Based on recommendation from the Coordinating Council, the committee recommends that the proposed Presbytery budget for 2009 be as is reported on the following two pages.

Respectfully Submitted,  
Pat Aksamit, Moderator

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...**

**Presbytery of Des Moines  
2009 Proposed Budget**

	2009 Requested Budget	2009 Proposed Budget
		9,489 x \$29.00
<b>INCOME</b>		
Total Per Capita	\$250,000.00	\$250,000.00
Presbytery General Mission	\$151,817.00	\$151,817.00
Synod Support Staff Salaries	\$40,000.00	\$40,000.00
HAE Income	\$5,000.00	\$5,000.00
Interest Income	\$500.00	\$500.00
Miscellaneous Income	\$500.00	\$500.00
<b>Total Income</b>	<b>\$447,817.00</b>	<b>\$447,817.00</b>
<b>EXPENSE</b>		
<b>GOVERNANCE</b>		
Miscellaneous Expense	\$1,000.00	\$900.00
Committee Preparation for Ministry	\$3,000.00	\$2,700.00
Stewardship & Mission Committee	\$2,100.00	\$1,890.00
Permanent Judicial Commission	\$1,000.00	\$900.00
Committee On Representation	\$0.00	\$0.00
Budget & Finance Committee	\$100.00	\$90.00
Nominating Committee	\$150.00	\$90.00
Personnel Committee	\$75.00	\$67.50
Sexual Misconduct Team	\$50.00	\$45.00
GA Per Capita	\$58,357.35	\$58,357.35
Synod Per Capita	\$45,547.20	\$45,547.20
<b>Subtotal</b>	<b>\$111,379.55</b>	<b>\$110,587.05</b>
<b>ADMINISTRATIVE</b>		
Moderator/Task Forces	\$300.00	\$270.00
Administrative Commissions	\$250.00	\$225.00
Presbytery Meetings	\$400.00	\$360.00
GP/Stated Clerk to General Assembly	\$0.00	\$0.00
Commissioner Orientation	\$0.00	\$0.00
Stated Clerk Expense	\$50.00	\$45.00
Communication	\$1,060.00	\$954.00
Insurance	\$5,500.00	\$5,500.00
Attorney	\$1,500.00	\$1,350.00
<b>Subtotal</b>	<b>\$9,060.00</b>	<b>\$8,704.00</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...**

	2009 Requested Budget	2009 Proposed Budget
<b>EXTENSION OF MINISTRIES</b>		
<i>Transformation Team*</i>	<b>\$8,000.00</b>	<b>\$8,000.00</b>
Social Ministries	\$2,500.00	\$2,000.00
Mission Co-Worker Pension & Insurance	\$8,000.00	\$8,000.00
HAE Salary	\$5,000.00	\$5,000.00
HAE Expense	\$500.00	\$500.00
Broken Bread	\$1,100.00	\$990.00
Khadamat Sundaniya	\$100.00	\$90.00
CROSS Ministries	\$63,000.00	\$56,700.00
Older Adult Ministries	\$1,155.00	\$800.00
Camping	\$5,000.00	\$4,500.00
Youth	\$1,000.00	\$900.00
Resources	\$500.00	\$450.00
Advocacy for Women	\$100.00	\$90.00
Subtotal	\$87,955.00	\$80,020.00
<b>SUPPORT OF LOCAL MINISTRIES</b>		
Congregational Care & Development	\$2,500.00	\$2,250.00
Resourcing Workshops	\$500.00	\$450.00
Professional Care & Development	\$3,850.00	\$3,465.00
Regional Partnerships		
Southeast Regional Partnership	\$500.00	\$450.00
East Regional Partnership	\$0.00	\$0.00
DM West/Northwest Regional Partnership	\$0.00	\$0.00
Southwest Regional Partnership	\$6,000.00	\$5,000.00
West Regional Partnership	\$1,000.00	\$750.00
South Central Regional Partnership	\$200.00	\$180.00
DM Two Rivers Regional Partnership	\$4,350.00	\$3,700.00
Coordinating Council	\$150.00	\$135.00
Worship Task Group	\$100.00	\$90.00
Bills & Overtures	\$50.00	\$45.00
Emergency Contingency	\$500.00	\$450.00
Presbytery Office	\$45,750.00	\$45,750.00
Staff Salaries/Benefits	\$206,000.00	\$190,000.00
Subtotal	<b>\$271,450.00</b>	<b>\$252,715.00</b>
<b>TOTAL OF ALL EXPENSE</b>	<b>\$479,844.55</b>	<b>\$452,026.05</b>
<b>BUDGET SURPLUS/DEFICIT</b>	<b>(\$32,027.55)</b>	<b>(\$4,209.05)</b>

*\*Funds taken from Colfax Money Market  
Transformation Team Expenses are not added in to totals.*

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...**

**Presbytery of Des Moines  
Income Statement**

**January 1, 2008 through September 30, 2008**

	Current Month	Current Year-to-Date	Annual Budget	% of Budget	Prior Year-to-Date
<b>Income</b>					
Total Per Capita	\$13,187.00	\$216,226.34	\$265,221.00	81.53	\$230,561.00
Presbytery General Mission	\$0.00	\$58,204.53	\$146,615.00	39.70	\$66,369.00
Synod Support Staff Salaries	\$3,333.33	\$29,999.97	\$40,000.00	75.00	\$30,000.00
H.A.E. Income	\$0.00	\$6,000.00	\$6,000.00	100.00	\$3,000.00
Interest Income	\$9.27	\$421.00	\$2,000.00	21.05	\$1,461.00
Miscellaneous Income	\$3,271.00	\$29,183.14	\$0.00	0.00	\$6,891.00
<b>Total Income</b>	<b>\$19,800.60</b>	<b>\$340,034.98</b>	<b>\$459,836.00</b>	<b>73.95</b>	<b>\$338,282.00</b>
<b>Expenses</b>					
<b>Governance Expense</b>					
Miscellaneous Expense	\$3,039.00	\$34,153.90	\$0.00	0.00	\$0.00
Committee Preparation Ministry	\$77.00	\$677.71	\$2,000.00	33.89	\$1,162.00
Stewardship & Mission Interpretation	\$0.00	\$2,958.44	\$1,900.00	155.71	\$0.00
Permanent Judicial Commission	\$0.00	\$28.46	\$1,000.00	2.85	\$0.00
Budget & Finance	\$0.00	\$0.00	\$100.00	0.00	\$168.00
Nominating Committee	\$0.00	\$0.00	\$150.00	0.00	\$70.00
Personnel	\$0.00	\$0.00	\$75.00	0.00	\$0.00
Sexual Misconduct Response Tm	\$0.00	\$0.00	\$50.00	0.00	\$0.00
GA Per Capita	\$0.00	\$56,875.17	\$56,875.00	100.00	\$60,754.00
Synod Per Capita	\$0.00	\$46,069.87	\$46,070.00	100.00	\$48,373.00
<b>Subtotal</b>	<b>\$3,116.00</b>	<b>\$140,763.55</b>	<b>\$108,220.00</b>	<b>130.07</b>	<b>\$110,527.00</b>
<b>Administrative Expense</b>					
Moderator's Expense/Task Groups	\$0.00	\$139.00	\$300.00	46.33	\$61.00
Administrative Commissions	\$138.00	\$138.00	\$250.00	55.20	\$19.00
Presbytery Meetings	\$0.00	\$266.25	\$200.00	133.13	\$0.00
GP to General Assembly	\$0.00	\$1,240.31	\$2,000.00	62.02	\$0.00
Commissioner Orientation	\$0.00	\$48.00	\$100.00	48.00	\$0.00
Stated Clerk's Expense	\$0.00	\$0.00	\$50.00	0.00	\$50.00
Communication	\$0.00	\$50.00	\$1,590.00	3.14	\$487.00
Insurance	\$0.00	(\$228.00)	\$5,300.00	(4.30)	\$0.00
legal fees	\$0.00	\$0.00	\$1,500.00	0.00	\$0.00
<b>Subtotal</b>	<b>\$138.00</b>	<b>\$1,653.56</b>	<b>\$11,290.00</b>	<b>14.65</b>	<b>\$617.00</b>

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...**

	Current Month	Current Year-to-Date	Annual Budget	% of Budget	Prior Year-to-Date
<b>Extension of Ministries</b>					
<i>Transformation Team*</i>	\$0.00	\$1,558.22	\$8,000.00	19.48	\$2,008.00
Social Ministries	\$391.00	\$891.00	\$2,000.00	44.55	\$245.00
El Sal Miss Assoc-Benefits	\$0.00	\$0.00	\$8,400.00	0.00	\$0.00
HAE & Broken Bread	\$0.00	\$1,225.52	\$5,500.00	22.28	\$747.00
Khadamat Sudaniya	(\$2,000.00)	(\$2,000.00)	\$0.00	0.00	\$0.00
Cross	\$5,000.00	\$50,000.00	\$60,000.00	83.33	\$45,833.00
Older Adult Ministries	\$0.00	\$1,182.85	\$1,050.00	112.65	\$0.00
Camping	(\$425.00)	(\$53.62)	\$5,000.00	(1.07)	\$243.00
Youth	\$0.00	\$653.04	\$1,000.00	65.30	\$5,707.00
Resources	(\$56.50)	(\$628.63)	\$300.00	(209.54)	\$1,436.00
Women's Advocacy Task Force	\$0.00	\$0.00	\$100.00	0.00	\$0.00
<b>Subtotal</b>	<b>\$2,909.50</b>	<b>\$51,270.16</b>	<b>\$83,350.00</b>	<b>61.51</b>	<b>\$54,211.00</b>
<b>Support of Local Ministries</b>					
Congregational Care & Development	\$139.50	\$1,827.46	\$2,500.00	73.10	\$1,853.00
Resourcing Workshops	\$0.00	\$0.00	\$1,000.00	0.00	\$0.00
Professional Care & Development	\$380.35	\$1,338.72	\$3,750.00	35.70	\$1,496.00
<u>Regional Partners</u>					
Southeast	\$0.00	\$0.00	\$500.00	0.00	\$0.00
East	\$0.00	\$0.00	\$0.00	0.00	\$0.00
DM West/NW	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Southwest	\$0.00	\$5,000.00	\$5,000.00	100.00	\$5,000.00
West	\$0.00	\$500.00	\$1,000.00	50.00	\$0.00
South Central	\$0.00	\$0.00	\$200.00	0.00	\$0.00
DM Two Rivers	\$830.38	\$2,130.58	\$3,750.00	56.82	\$1,769.00
Coordinating Council	\$0.00	\$0.00	\$150.00	0.00	\$45.00
Worship	\$0.00	\$0.00	\$100.00	0.00	\$0.00
Bills & Overtures	\$0.00	\$0.00	\$50.00	0.00	\$0.00
Contingency	\$0.00	\$0.00	\$500.00	0.00	\$0.00
Pby Office	\$2,918.49	\$26,938.42	\$41,610.00	64.74	\$25,083.00
Pby Staff	\$17,471.97	\$149,800.17	\$213,745.00	70.08	\$158,617.00
<b>Subtotal</b>	<b>\$21,740.69</b>	<b>\$187,535.35</b>	<b>\$273,855.00</b>	<b>68.48</b>	<b>\$193,863.00</b>
<b>Total Expenses</b>	<b>\$27,904.19</b>	<b>\$381,222.62</b>	<b>\$476,715.00</b>	<b>79.97</b>	<b>\$359,218.00</b>
<b>Net Income</b>	<b>(\$8,103.59)</b>	<b>(\$41,187.64)</b>	<b>(\$16,879.00)</b>	<b>244.02</b>	<b>(\$20,936.00)</b>

\*Funds taken from Colfax Money Market

\*Transformation Team expenses are not included in totals.

**D – BUDGET AND FINANCE COMMITTEE REPORT continued...****Presbytery of Des Moines  
Restricted Funds**

as of September 30, 2008

**New Covenant Funds****McCahon Fund**

Annual income to be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust.	\$37,468.48
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**Swan Fund**

Interest earnings used for seminary student's assistance.	\$17,243.11
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**Albia Sale**

To be used for the assistance of small churches in the Presbytery.	\$26,846.83
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**Camping Fund – Knox Knolls**

$\frac{3}{4}$ of interest earnings used for the camping program.	\$304,161.73
$\frac{1}{4}$ of interest earnings used for Presbytery causes.	

**Walther Fund**

To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.	\$17,811.73
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**Colfax Fund**

To be used for church development with interest to be placed in Colfax Fund Money Market.	\$44,248.64
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**First American Bank – Urbandale****Pastor Emergency Fund Savings**

Short term loans for pastors.	\$206.49
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**Colfax Fund Money Market**

To be used for church development	\$6,451.32
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## **E – COORDINATING COUNCIL REPORT**

**November 11, 2008**

The Coordinating Council of the Presbytery of Des Moines met on Thursday, October 9, 2008, at Calvin Community in Des Moines.

**The Council took the following actions:**

- E-A-14 Reviewed the Proposed Presbytery Budget as presented by the Budget and Finance Committee, suggested several changes, and referred it back to the Budget and Finance Committee for further consideration and presentation to the November Presbytery Meeting.
- E-A-15 Reviewed the August 16, 2008 Stated Meeting of the Presbytery.
- E-A-16 Planned the November 11, 2008 Stated Meeting of the Presbytery with a focus on culminating the 165<sup>th</sup> anniversary of the Presbytery and changed the meeting time to 2:00-8:00 p.m. for that day.
- E-A-17 Made initial plans for the January 17, 2009 Stated Meeting of the Presbytery with discussion on how to deal with the Proposed Amendments to our denomination's Constitution and potential themes for the meeting.

**The Council presents the following recommendations for adoption:**

- E-R-5 That the following invitations to host stated meetings of the Presbytery in 2009 be accepted:

January 17 – Trinity United Presbyterian Church, Indianola

May 19 – Park Avenue Presbyterian Church, Des Moines

August 15 – First Presbyterian Church, Brooklyn and  
First United Presbyterian Church, Malcom

November 10 – open

January 16, 2010 – First United Presbyterian Church, Atlantic

Respectfully submitted,  
Kate Stangl, Moderator

## F – NOMINATING COMMITTEE REPORT

### November 11, 2008

The Committee placed the following persons in nomination for the positions noted:

#### Presbytery

<b>Moderator</b>	Rev. David Endriss (Indianola, Trinity United)
<b>Vice-Moderator</b>	Elder Becky Diebold (Ottumwa, First)
<b>Treasurer</b>	vacant

#### Coordinating Council

<b>Moderator</b>	Elder Ray Peters (Ankeny)
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#### Congregational Care & Development Committee

<b>Moderator</b>	Rev. Tim Maxa (Lenox, United / Sharpsburg)
2009 Elder	vacant
2009 Clergy	Rev. John Reynolds, HR
2010 Elder	Elder John Sprole (WDM, Covenant)
2010 Elder	vacant
2011 Elder	vacant
2011 Elder	Elder Julie Cloud (Ankeny)
2011 Elder	Elder Paul Walther (Audubon, First)
2011 Elder	Elder Mary Ellen Stanley (Corning, First)
2011 Clergy	Rev. Don Elly (DM, Fort Des Moines)
2011 Clergy	Rev. Sarai Rice (at Large)
2011 Elder	vacant

#### Professional Care & Development Committee

<b>Moderator</b>	Elder Leland Smith (Newton, First)
2011 Elder	Elder Leland Smith (Newton, First)
2011 Elder	Elder David Best (Atlantic, First United)
2011 Elder	Elder Scott Valentine, CLP (Clive, Heartland)

#### Committee On Preparation For Ministry

<b>Moderator</b>	Rev. David Stipp-Bethune (DM, Park Avenue)
2011 Elder	Elder Emily Seeger (Atlantic, First United)
2011 Clergy	Rev. Shamaine Chambers-King (Windsor Heights, Windsor)

#### Budget And Finance Committee

<b>Moderator</b>	Elder Pat Aksamit (DM, Knox United)
2011 Clergy	Rev. John Beran, HR
2011 Elder	Elder Darrell Hibbs (DM, Douglas Avenue)

**Personnel Committee**

<b>Moderator</b>	Rev. Bob Burnett, HR
2011 Elder	Elder Midge Slater (DM, First)

**Stewardship & Mission Interpretation Committee**

<b>Moderator</b>	Elder Sandy Wagener (Ankeny)
2009 Clergy	Rev. Nathan Lamb (Hartford, Community United)
2011 Clergy	Rev. Claude Jones, HR
2011 Elder	vacant

**Sexual Misconduct Response Team**

<b>Moderator</b>	Elder Roberta Victor (DM, Cottage Grove Avenue)
2009 Elder	vacant
2011 Elder	Elder Beverly Evans (DM, Central)
2011 Clergy	Rev. Jeff Means (at Large)

**Committee on Representation**

<b>Moderator</b>	Rev. David Madsen (DM, Cottage Grove Avenue)
2011 Clergy	Rev. David Madsen (DM, Cottage Grove Avenue)
2011 Elder	Elder Willie Glanton (DM, Westminster)

**Permanent Judicial Commission**

2014 Elder	Elder Mary Lou Aspengren (DM, First)
2014 Elder	Elder Doug Bolsem, CLP (Carlisle, Scotch Ridge)

**Synod Commissioners**

2010 Clergy	Rev. Theron "Tom" Conrey, HR
2010 Youth Advisory Delegate	Chad Schwickerath (Ankeny)

Respectfully submitted,  
Dianne Van Gorp, Moderator

## **I – REPORT OF THE STATED CLERK**

### **November 11, 2008**

I present the following items for information:

- I-I-120 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date. Also, all correspondence received on behalf of the Presbytery has been assigned, referred or answered.
- I-I-21 Work is continuing on the formation of an administrative commission to deal with the closing of the Ewart Presbyterian Church. Names of pastors or elders willing to serve have been received, but more suggestions are welcome. Recommendations for members will be made at the November 11 Presbytery Meeting.
- I-I-22 I have been informed by the Presbyterian Investment and Loan Program that the loan for installation of an elevator in the First Presbyterian Church of Ottumwa has been paid off, thus relieving the presbytery of any responsibility for that loan.
- I-I-23 I have received an officially signed copy of the Covenant Agreement between the Presbytery and Calvin Community. The Synod of Lakes and Prairies approved this Covenant at its meeting in September.
- I-I-24 The following resignations have been received and referred to the Nominating Committee:
- Rev. Dale O’Connell (LeRoy, First/Humeston) – Moderator and Member, Stewardship and  
Mission Interpretation Committee, Class of 2009  
Elder Elizabeth Smith (Des Moines, Central) – Presbytery Treasurer
- I-I-25 The Presbytery of Twin Cities Area is hosting the General Assembly July 3-10, 2010. They are asking for volunteers to work during that time. More information about the needs and time commitments is available in the Presbytery Office.

I present the following recommendations for adoption:

- I-R-11 A report has been received from the Moderator of the Commission to Install the Rev. Julie Sterling as Pastor of the First Presbyterian Church of Sigourney. I recommend that this Commission be dismissed with thanks.
- I-R-12 The Annual Review of Session Records was held on October 7, 14, 21 and 23. Our clerks of session continue to do a great job, whether they are new to the position or have been serving for some time. Each year, more session moderators attend the review sessions, both learning somethings and adding important support to the work of the clerks.

I recommend that the session records of the following congregations be approved without exception:

Adair-First; Allerton-United; Atlantic-First; Audubon-First; Bedford-United Christian;  
Carlisle-Scotch Ridge; Centerville-First; Chariton-First; Clive-Heartland; Corning-First; Dallas

Center-First; Des Moines-Central, Clifton Heights, First, Park Avenue, Union Park, Westminster; Dexter-First; Ewart-First; Gibson-First; Greenfield-First; Grimes-First; Grinnell-First; Guthrie Center-First; Indianola-Trinity United; Johnston-St. Paul; Lenox-United; Leon-First; Lucas-First; Newton-First, United; Oskaloosa-First; Ottumwa-East End; Perry-First; Pitzer; Sharpsburg; Tingley; White Oak; Winterset-First.

I-R-13 I recommend that the session records of the following congregations be approved with exceptions, noting that most of the exceptions are minor and are easily corrected:

Brooklyn-First; Creston-First; Des Moines-Cottage Grove, Douglas Avenue, Fort Des Moines, Highland Park; Earlham-First; Knoxville-First; LeRoy-First; Malcom-First; Montezuma-First; Mt. Ayr; Ottumwa-First, Westminster; Platte Center; Sigourney-First; West Des Moines-Covenant; Windsor Heights-Windsor.

I-I-26 The following churches have not submitted their session records and have not made arrangements for their review: Deep River-United; Des Moines-Knox; Diagonal-United; Hartford-Community; Monroe; New Sharon-First (in process of closing).

Respectfully Submitted,  
Philip W. Barrett, Stated Clerk

## S – STEWARDSHIP AND MISSION INTERPRETATION COMMITTEE REPORT

November 11, 2008

### Special Offerings

The Presbyterian Church (U.S.A.) receives 4 special offerings every year. A promotional brochure is included in your presbytery packet. Please consider offering your members and friends the opportunity to share their joy by participating in the *Christmas Joy Offering* during the holiday season.

### Stewardship News

1. We remind you of the extremely valuable resources of the **Presbyterian Foundation**. They are many, including:
  - a) Assisting congregations minister to families concerning writing wills and final directives
  - b) Assisting individuals discover and explore a number of options for estate planning
  - c) Explaining and providing individuals with several ways of gifting the church or a particular ministry, and d) providing assistance to churches desiring professional funds management of their small holdings. **Karen Krum is the Development Officer** serving our presbytery. Contact her to arrange individual appointments or congregational programs/workshops, [kak@fdn.pcusa.org](mailto:kak@fdn.pcusa.org) or 815-837-1305.
2. *Stewardship Kaleidoscope*, a **Presbyterian Stewardship Conference in Kansas City**, March 9-11, 2009. This event is sponsored by 4 Synods, 3 Presbyteries and the General Assembly Council. Who should attend? Elders, pastors, presbytery staff and volunteers. This is the 3<sup>rd</sup> year for this event. Guaranteed: it will be practical and useful. To subscribe for email updates send a note to [stewardship@heartlandpby.org](mailto:stewardship@heartlandpby.org) requesting that you be added to their information distribution list. Or, watch the web for updates at [www.heartlandpby.org/kaleidoscope/home.htm](http://www.heartlandpby.org/kaleidoscope/home.htm).

### Mission Interpretation

1. The proposed new Form of Government (FOG) places mission at the heart of the denomination. Study the report. Participate in the Presbytery discussion from now through March/April 2009.
2. Our committee has recommended that our presbytery participate in **World Mission Challenge 2009** next fall. As in 2007, General Assembly will be itinerating 40 missionaries in 140 presbyteries from Sept. 25 through Oct. 19. Just keep this in mind as you think about how you might promote the mission of the church through your stewardship/discipleship efforts next fall.
3. The General Assembly has scheduled 2 National Mission Events.
  - a) **May 7-9, 2009 – Presbyterian World Mission Advocate training** for congregational and presbytery volunteers working to promote PCUSA World Mission. *Location and details are still being finalized.*
  - b) **October 21-24, 2009 – World Mission Challenge Celebration** in Louisville, Ky., a conference for Presbyterians passionate about mission. *More details later.*

Respectfully submitted,  
Dale O'Connell, Moderator

## **T-4 – OLDER ADULT MINISTRIES TASK FORCE**

### **November 11, 2008**

In 1979, the General Assembly Mission Council appointed the Task Force on Ministries with Aging Persons, and assigned specific tasks. There were four major findings that emerged from their study:

- A clear and visionary policy was needed
- Training opportunities need to be provided at all levels of our denomination.
- There is a need for interdependence among generations.
- Responses to diversity need to be made.

Since 1979 there have been changes through our office at Louisville. This resulted in the removal of staff and funding under which POAMN (Presbyterian Older Adult Ministries Network) had functioned.

With the Age Wave and graying of the church recognized, ministering to our older members continued. There is need to interact among churches and presbyteries through all avenues of communication. It requires structure and organization.

The newly organized Older Adult Ministries (OAM) Task Force has formed short and long-term goals that will coordinate the OAM programs in our Presbytery as well as assist other churches in forming this ministry.

The Task Force has the following recommendations:

- T4-R-1 Our first goal is to establish e-mail communication from newly formed, already functioning, churches or churches who hear the call to form an OAM, by gathering these addresses either through Presbytery meetings, or phone calls.
- T4-R-2 Through this avenue, there will be information pertinent to the ministry of older adults of any age and all levels of abilities. These resources can be used in newsletters and for teaching purposes. It also will provide interaction of ideas and of combining programs between area churches.
- T4-R-3 We also recommend each church have a line-item in their budget to purchase resource material and to plan toward sending a representative to the Presbyterian Older Adult Ministries (POAMN) Annual Conference in Tuscon, Arizona, in 2009.

Respectfully submitted,  
Darlene Shepherd, Moderator

## **GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS**

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

## PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required <sup>3</sup>
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
<sup>1</sup> The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. <sup>2</sup> In this case, any resulting motion is debatable. <sup>3</sup> Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker <sup>2</sup>	No second needed	Not debatable	Not amendable	No vote required unless someone objects <sup>3</sup>
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
<sup>1</sup> The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). <sup>2</sup> But division must be called for before another motion is stated. <sup>3</sup> Then majority vote is required.						

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