



Presbytery of Des Moines

REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK
E-MAIL: PB1@QWEST.NET

August 8, 2007

CALL TO THE 469th STATED MEETING

The 469th Stated Meeting of the Presbytery of Des Moines will be held on Saturday, Aug. 18, 2007, at the First Presbyterian Church, Des Moines, Iowa. Directions to the church are included in this packet.

Registration begins at 8:30 a.m. **Please do not arrive before 8:30.** The people preparing the materials and process for registration, and those preparing the coffee and rolls, will not be ready until then. **The Presbytery will convene at 9:30 a.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should bring these to the meeting. Limited copies are available at the meeting for pastors and commissioners first, then visitors. A fun day is planned for us as there will be displays from various groups about summer activities and mission trips and a picnic lunch will be served outside. If you wish to really get in this spirit bring a blanket and/or lawn chair. We will also examine two candidates for ordination, hear from our youth who attended the Triennium, celebrate the Lord's Supper and have time with the Peace, Unity and Purity Task Force. Other more typical business will be before us as well.

For a while now we have been using a "Consent Agenda" in our business process. This means we will vote to approve or adopt – in one action – all actions or recommendations that do not require debate or conversation. This reduces the actual debate or conversation time during the meeting. You will notice that the reports in the Call contain a letter designation with numbers for the various sections or parts. This allows for easy identification in the *Consent Agenda* form.

A recent addition to our Orientation Time is the Budget and Finance Committee will be holding a "Budget Conversation" for those interested in learning more or talking about our budget. Look for a room set aside for this purpose.

The minutes of the *May 15 Stated Meeting* were distributed to commissioners and members in July. Please remember to bring these to the meeting by going online and downloading or printing them prior to August 18. They are online at: www.presbyteryofdesmoines.org. Extra copies are at a minimum.

Meeting Format: Under our structure and style of operating in our Presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. There is still business – after all, we cannot be Presbyterians if we do not have business – but much of our meeting time is more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if members and commissioners come expecting such a spirit to be present.

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As you look at the *Proposed Docket*, you will see that this meeting lasts until approximately 3:30 p.m. Knowing that a majority of those attending will be traveling a long distance, the Council has worked very hard to plan a docket that will allow for adjournment at an early enough time to allow for the journey home. A full day's meeting is standard in our structure and design. We meet as a Presbytery only four times per year, so all of our meetings are "all day." All of the items on the *Docket* require Presbytery attention or fit in with what we have said we want to have happen at our meetings.

Another thing you might note as you look at the *Proposed Docket* is that, as usual, it is full. We have a variety of activities and actions – worship, reports, and welcoming of new members, for example. These will keep the time moving quickly and 3:30 p.m. will be on us before we know it. We encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present.

Participation Guidelines: For a variety of reasons, some members of our Presbytery have asked who may participate in discussions during a Presbytery meeting. *Guidelines for Participation in Presbytery Meetings*, is a helpful piece explaining this and is located at the end of this packet.

A reminder about how we handle "Joys and Concerns;" instead of mixing announcements with items for prayer, we now have an announcement time for publicity items after lunch, and prayer concerns will be shared during worship.

Lunch: A picnic lunch will be provided. Attendees will picnic on the lawn; weather permitting. Everyone is asked to bring lawn chairs and/or blankets.

Child Care: Child care will be provided 8 a.m. to 4 p.m. Call First Presbyterian Church at 515-262-5679, to sign up. Contact must be made by Noon on Wednesday, August 15. Please provide a sack lunch for each child. Milk will be provided.

Accessibility: The church is 100% handicapped-accessible. A driveway allows drop off at the front door.

A/V Equipment: The church has a projection system using both VHS and DVD. You must contact the church to have the system prepared if another computer is to be hooked up to it. A CD and audio cassette player are also available. A second video projector and laptop computer are available if requested prior to the meeting. **If you need A/V equipment of any kind, contact the Presbytery Office to reserve your equipment.**

We will continue the registration process of having **all** attendees sign in. **Remember:** Congregations are not excused from having an elder in attendance. If you plan to bring extra persons, please call the church to let them know. In case of bad weather, call the Presbytery Office at 515-276-4991. A message on the voice mail system will inform you of the meeting postponement or cancellation.

I look forward to being with all of you on Saturday, August 18.



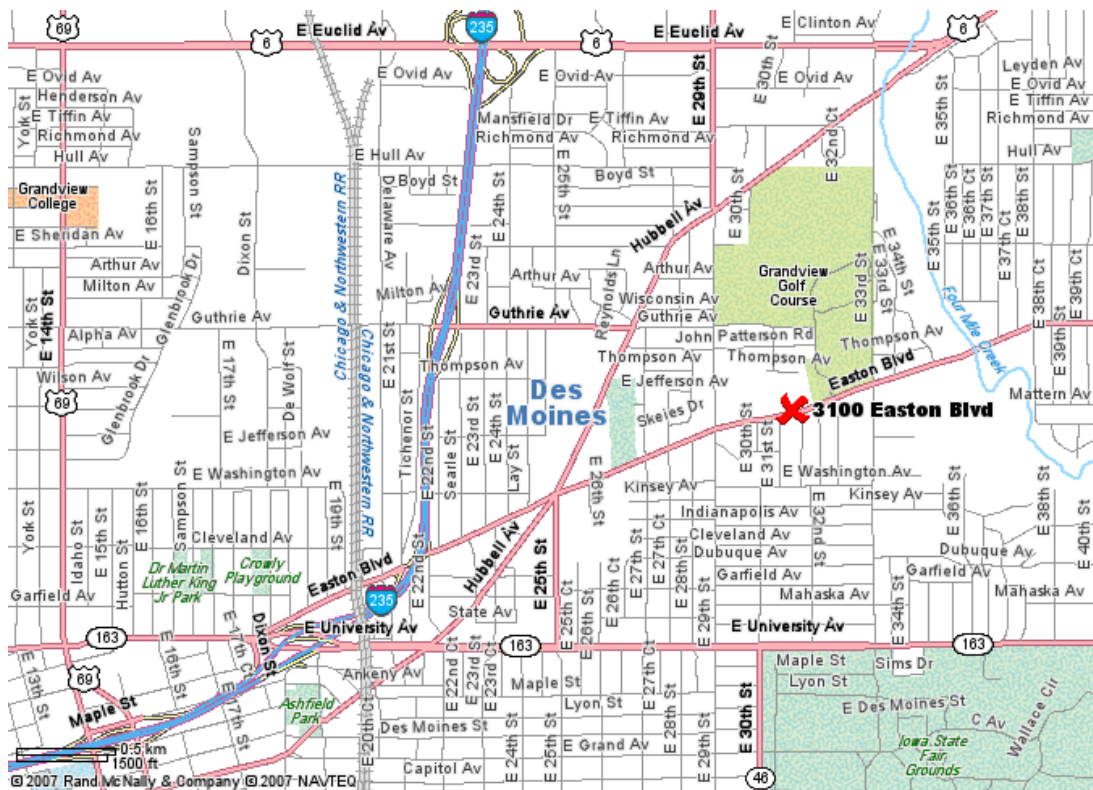
Philip W. Barrett, Stated Clerk

Enclosures

PROPOSED DOCKET

August 18, 2007

8:30 a.m.	Registration Begins	
	Coffee and Fellowship	
9:00	Orientation of “First Timers” Budget Orientation	Elder Ray Peters Elder Pat Aksamit
9:30	Convene Presbytery I – Stated Clerk’s Report	Rev. Kate Stangl Rev. Phil Barrett
10:00	C – Committee on Preparation for Ministry	Rev. David Ewing
11:00	K – Social Ministries for Peace and Justice Task Force	Elder Nancy Lister-Settle
11:20	A – Congregational Care and Development Committee	Rev. Ann Rouse
11:25	R3 – Peace, Unity and Purity Task Force	Rev. Tiare Mathison-Bowie
11:55	D – Budget and Finance Committee	Elder Pat Aksamit
Noon	Lunch	
	Summer Activities Fair	
1:30 p.m.	Announcements	
1:40	Worship	
2:40	U5 – Word from Dubuque Seminary	Rev. Claude Jones
1:45	B – Professional Care and Development	Rev. Ken Rummer
2:50	J – General Presbyter’s Report	Rev. Phil Barrett
3:00	L – Camping/Youth Ministries Task Force	Elder Dennis Britson
3:10	E – Coordinating Council	Elder Lila Jean Jensen
3:15	Other Business	
3:30	Benediction and Adjournment	

Map to First Presbyterian Church in Des Moines, Iowa:

Driving Directions: The First Presbyterian Church of Des Moines is located at 3100 Easton Boulevard which is east of I-235 and Hubbell Avenue. It is on the north side of the street.

- **From the West:** Traveling on I-80 East, merge on to I-235 East, towards downtown approximately 10 miles. Take the Easton Blvd. Exit and take a right off the ramp and go east until you reach the church on the north side of the street.
- **From the East:** Traveling on I-80 West, take the Altoona Exit. Turn left and go south on N.E. Hubbell Ave. (US-Hwy 65 South), approximately 6.3 miles. Turn left onto E. 33rd Street and go south. Turn right onto Easton Blvd. (CR-F56) and go west until you reach the church on the north side of the street.
- **From the North:** Traveling on I-35 South, continue on south, as it merges into I-235 West towards downtown. Take the Easton Blvd. Exit. Take a left off the ramp and go east until you reach the church on the north side of the street.
- **From the South:** Traveling on I-35 North, continue until you reach the I-235 East Exit. Go east on I-235 towards downtown approximately 10 miles. Take the Easton Blvd. Exit, and go east, or take a right off the ramp, until you reach the church on the north side of the street. **OR:** If you are coming in on the Hwy 5/Hwy 65 Bypass; head north on Hwy 65 until you reach the University Ave. Exit. Take a left off the exit ramp, crossing under the bypass. Take a right onto S.E. 56th St., going north until it turns into N.E. 23rd Ave., heading west. Follow until it turns into Easton Blvd., heading southwest until you reach the church on the north side of the street.

Parking: The church is 100% handicapped-accessible; the west door is the preferred entrance to use. A driveway there allows for drop off at the front door. Parking is on the south, west and north sides of the church.

B – PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE (PCD)

Report to Presbytery

August 18, 2007

Actions taken on behalf of the Presbytery by the committee:

- B-A-9 Transferred the Rev. Tom Bower to North Central Iowa Presbytery.
- B-A-10 Transferred the Rev. Ray Fancher to the Presbytery of Wabash Valley.
- B-A-11 Gave permission to the Rev. Linda O'Connell to labor outside the bounds of the Presbytery to officiate at a wedding this summer in Omaha.
- B-A-12 Gave permission to the Rev. Denise Group to labor outside the bounds of the Presbytery to accept an appointment in the Iowa Conference of the United Methodist Church to Corwith and Wesley United Methodist Churches. The committee determined this to be a validated ministry under the terms of the Presbytery's policy and Rev. Group will be retained on the Active Member list of the Presbytery.

Recommended for approval by Presbytery:

- B-R-5 That the minimum compensation for 2008 for full-time called pastors in the Presbytery be increased by \$1,000 in the Effective Salary component (See detail page attached).
- B-R-6 That the Rev. Marvin Potter is granted permission to labor outside the bounds of the Presbytery to assist in his grandson's wedding in Minnesota in October.
- B-R-7 That the changes in terms of call for Rev. Tiare Mathison-Bowie be approved (to be presented at Presbytery).
- B-R-8 That the Rev. Sarah Speer Palmer is granted permission to labor outside the bounds of the Presbytery to perform a wedding on Nov. 10, 2007 at the Swedesburg Evangelical Lutheran Church in East Iowa Presbytery.
- B-R-9 That the Rev. Claude Jones is granted permission to labor outside the bounds of the Presbytery to baptize his wives' daughter's child on Dec. 30, 2007 in Phoenix, Arizona in an ELCA church.

Of Special Note:

If your pastor's housing or manse allowance was approved for the current year only, you will want to take action at a congregational meeting prior to the November Presbytery meeting to establish the housing or manse allowance for 2008 and subsequent years so that it can be approved by the Presbytery in November. Otherwise, the allowance may not kick in until after the January Presbytery meeting, leaving a gap in coverage.

5-Year History Pastoral Compensation Minimums Presbytery of Des Moines

	2003	2004	2005	2006	2007	2008 Proposed
Effective Salary ¹	\$33,500	\$34,200	\$35,200	\$36,400	\$38,000	\$39,000
Pension Dues ²	28.5/29.5% of Effective Salary	30.5% of Effective Salary	31% of Effective Salary	31% of Effective Salary	31.5% of Effective Salary	31.5% of Effective Salary
Continuing Ed. Dollars ³	\$900	\$900	\$900	\$900	\$1000	\$1000
Continuing Ed. Leave ^{3,4}	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks
Auto Reimburse	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS
Vacation ³	4 weeks	4 weeks	4 weeks	4 weeks	4 weeks	4 weeks

¹ Effective Salary includes cash salary; employee contributions to 403(b) plans, tax sheltered annuity plans; salary reduction contributions to flexible health spending accounts and cafeteria plans; housing, utilities, and furnishings allowances; employing organization contributions to 403(b) plans, tax sheltered annuity plans, equity allowances; bonuses, overtime pay, professional expense allowances that are not set up on an "accountable reimbursement" basis, gifts from employing organization, manse equity allowances; other allowances such as medical deductible, insurance premiums, and the portion of any SECA allowance that exceeds 50% of the SECA obligation; and an amount for the manse equal to 30% of all the above if the member lives in employer provided housing. See Board of Pensions publication, "Understanding Effective Salary."

² The Board of Pensions plan includes health insurance, disability insurance, life insurance, and survivor benefits, along with retirement pension benefits.

³ Continuing Education dollars and leave are not lost if not used by the end of the year but accumulate up to a maximum of three years' worth. Example: If no continuing education was taken in 2006 and 2007, the dollars and time available for 2008 would be \$2900 (900+1000+1000) and 6 weeks. To avoid budget surprises, any such carryover should be reported to the Session in advance.

⁴ Sundays are included in the weeks of continuing education and vacation, so a pastor planning continuing education could be away for 2 Sundays for that purpose, and a pastor taking vacation could be away 4 vacation Sundays.

C – COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

Report to Presbytery

August 18, 2007

Consent Agenda Items:

- C-1 The Committee on Preparation for Ministry (CPM) is in the midst of conducting annual consultations with all “under care folks.” Every year, we interview every person, inquirer, candidate, and CLP student, to determine what kind of progress is being made in preparing for ministry, to assess the theological learning that is happening, to identify and consult on road blocks that are popping up, and to think ahead with each person on the coming year’s challenges and opportunities. Most consultations have happened for this year. The remaining meetings are scheduled for mid-fall.

Action Items:

- C-2 The Committee on Preparation for Ministry (CPM) and the Congregational Care and Development Committee (CCD) present Shamaine B. Chambers King for examination for ordination as minister of word and sacrament. Shamaine is a candidate under the care of Grace Presbytery, Irving TX. Recently, Shamaine has interviewed with Windsor Presbyterian Church for the position of Temporary Stated Supply Pastor. The church has offered her the position. Since this is an ordainable position, Shamaine would like to complete her preparation process.

Shamaine graduated in 1989 from Trinity University with an undergraduate in the sciences. She graduated from Austin Presbyterian Theological Seminary in 2002 with a Masters in Divinity. She has worked as a pastoral assistant and intern for several years during and following her seminary education. This includes Clinical Pastoral Education at Parkland Memorial Hospital, Dallas, TX. Her statement of faith is attached to this report.

- C-3 The Committee on Preparation for Ministry (CPM) and the Congregational Care and Development Committee (CCD) present Adam Nardini for examination for ordination as minister of word and sacrament. Adam is a candidate under the care of our presbytery. Recently, Adam candidated at Union Park Presbyterian Church here in Des Moines. Union Park has extended a call to him, pending successful completion of his preparation process.

Adam graduated from Drake University with his undergraduate degree. He continued his education at Princeton Seminary graduating with a Masters in Divinity in 2005. Last year, Adam served as youth director for the First Presbyterian Church, Grimes. He has been providing pulpit supply and volunteering at hospice while taking additional coursework at Drake University. His home church is Westminster Presbyterian Church, Des Moines. Adam’s statement of faith is attached to this report.

- C-4 The Committee on Preparation for Ministry (CPM) request review and approval of the following policy on election of ordination exam readers. The *Book of Order* requires presbyteries to adopt procedures for providing readers. Our presbytery has been active in providing readers to the Examinations Committee in recent years. The attached policy has been updated based on our presbytery’s recent practices. CPM moves that this policy be adopted and implemented immediately.

God is.

A Statement of Faith—Shamaine Chambers King

With all my heart, I believe in God, the God that I came to know around the kitchen table and in Sunday school. I believe in the love of Jesus, that I knew as a child and that has been present through my life in joy and sorrow.

I believe that the Holy Scriptures are the authoritative revelation of God's triune nature—Father, Son and Holy Ghost.

I believe in the one God of Israel—

Whose mystery I can never hope to comprehend;
Who is greater and more complex than I can imagine;
Who spoke creation out of nothingness—caring and reigning in sovereign love for all that is;
Who is everywhere and knows all things and can do all things;
Who created humanity in his own image and then sent his own Son to reconcile us to himself.

I believe God revealed himself to us through his son, Jesus Christ—

Who the Holy Spirit makes known to us;
Who was and is fully God;
Who was born in human flesh in the person of Jesus of Nazareth, fully human with all human frailties, facing all human temptation;
Who through his teachings, miracles, relationships, healings, life, death and resurrection show us who God is;
Who died to redeem a sinful humanity;
Who God raised from the dead, destroying the power of sin and death so that we might share in eternal life; and upon
Whom we wait with fervent longing for resurrection, judgment and final transformation.

I believe in the Holy Spirit—

By whose power the church was born and perseveres;
Who is God's spirit, active in the world, inspiring us to seek and do the will of God;
Who works through each person, despite our failings, to make God known in our sinful and fallen world;
Who intercedes for us with God in our time of need.

I believe that Christ is head of the church—

Which gathers people together to worship God and enjoy his benefits;
Which is his body, a community called to live out the gospel, proclaiming God's judgment, love and mercy to all the world;
Which is called to serve after the example of Jesus himself who was a friend to sinners and outcasts—visiting the lonely, tending the sick, feeding the hungry, helping the needy, comforting the brokenhearted, praying with and for the world, and spreading the good news;
Which is to welcome all, acknowledging that we are all sinners in need of God's grace; and
Which executes God's mission in the world, under the Lordship of Jesus Christ and by the unity and power of the Holy Spirit, striving toward the Kingdom of God, living into the resurrection which transforms the present, until that day when Christ comes again in glory—"Come quickly Lord Jesus."

My Statement of Faith

Adam W. Nardini

I believe in the **triune God** who is three persons in One true eternal God.

God (the Father) is the Creator of all known and unknown realities and is the very God who “created the heavens and the earth.” Therefore, “God created humanity in His own image ...male and female He created them.” This means that all humans are fundamentally children of the One who knows us by name and desires a relationship with each of us. The sin of Adam and Eve, however, entered into the dynamics of this relationship and thereby all humanity changed forever. *Sin*, although we strive against it, remains as an unavoidable and constant reminder for all humanity that it is not redeemable by its own nature.

God (the Son) is the person in God’s being that humanity attempts to emulate because of His redemptive and remarkable life. Fully human and fully God, the person of Jesus the Christ is like no other being or spiritual leader. Jesus Christ lived an actual historical life on earth in which He taught, preached, loved, challenged, and motivated others to follow Him. He died a real death on a Roman cross, descended to the dead, was raised by God and is now seated at the right hand of God as our mediator to the sin of this fallen world. He shows humanity the real and present love of God for His creation and gives all humanity the true and irreconcilable way in which they can be redeemed and saved from sin.

God (the Holy Spirit) is the active presence of God in our everyday lives. The Spirit works so that we are aware of Christ’s presence with us. It reveals God’s word to us through the interpretation of the scriptures (both Old and New Testaments), is the convicting power which lies behind the true preaching of the Gospel, advocates for us when we have turned away from God, and assists and comforts us at all times to remind us of the real presence of God in our lives.

Scripture is the inspired word of God and the revelation of Jesus Christ, God’s only Son, our Lord. It consists of the Hebrew Testament (called “Old” in reference to date, not relevance) and the New Testament. Scripture should be used in devotion, teaching, education and preaching as the way in which we, God’s people, gain deeper theological understanding of what it truly means to be a Christian. Prayerfully read and faithfully preached, God’s word brings about both conviction and comfort through the inward work of the Holy Spirit. It remains the central document of faith that points the church into a right relationship with God.

The Church is the gathering of the people of God (the visible *Body of Christ*) with Christ as its head. It communicates the faith, hope, and love of Jesus the Christ through its presence in the world. It is a community into which both men and women are called to serve God and is an example of the body that Christ calls us into when we “make disciples of all nations”. The church has a central mission of bearing witness to, “God’s love for the world in Jesus Christ”. It points to the love of Jesus by embodying mercy and forgiveness and is an ambassador of Christ in and to the community. It welcomes all with open arms and gives humanity a chance to respond and refocus their lives to Christ’s teachings.

The Sacraments are God’s *visible expressions of invisible grace*. There are *two*: The *Lord’s Supper* and *Baptism*. **Baptism** is a sign of covenant, signifying cleansing, acceptance into the community, and regeneration, death, and life with Christ. It is to be done in the name of the Trinity (Father, Son, and Holy Spirit). The **Lord’s Supper** was ordained by Jesus as a sign of the new covenant, sealed in His blood. It is to be consecrated and partaken of as a remembrance of Jesus’ life, death and

resurrection. Both sacraments are signs and seals of God's grace, but not the source of it. They are efficacious by God's own grace.

In **Summation**, I see the Christian Faith not just as a series of doctrinal statements, but rather a living, moving witness to the love of God made known by the Holy Spirit and manifest through the life, death, and resurrection of Jesus Christ. It is both profoundly personal and openly communal. It is a living organism that transcends human limitation. God not only works through the rational nature of human cognitive ability, but also through the stillness of the human heart and the vulnerability of human relationships. The world is in need of the saving grace that Christ Jesus provides and the church has a responsibility to reach out in faith. Ultimately I am comforted by knowing that one day Christ will return. Until then, I feel called to act as a faithful minister of a gospel that demands my energy, my strength, and the full commitment of my soul.

Presbytery of Des Moines
Committee on Preparation for Ministry
Proposed Policy on Election of Ordination Exam Readers
August 1, 2007

Procedure for Electing Ordination Exam Readers

In the Presbyterian Church (USA), presbyteries have the joy and the responsibility of preparing candidates for ordination to the ministry of Word and Sacrament. These responsibilities include support, guidance, prayer, evaluation and discernment for Inquirers and Candidates under their care.

One particular way that candidates are evaluated is through ordination exams administered through the national Presbyteries Cooperative Committee on Examinations for Candidates (PCC). According to PC(USA) polity, all candidates must pass all ordination exams before they can be ordained to the office of minister of word and sacrament. The PCC, through the Examination Services office in Louisville, manages the process of examinations.

There are four ordination exams that are taken after the equivalent of two full years of seminary education. They are: Worship and Sacraments, Theology, Polity, and Biblical Exegesis exams. The first three exams are essay exams. The fourth is a take home exam that requires Greek or Hebrew language translation and a drafted paper. All four exams must be graded by competent readers who come from individual presbyteries.

Readers must be elected through an approved process by individual presbyteries. They can be elders or ministers of word and sacrament. They can be members or former members of CPMs. They should be women and men based on the PC(USA)'s commitment to inclusiveness. Readers who are fluent in Spanish or Korean are especially urged to be included.

The Presbytery of Des Moines elects readers in the fall to attend the following March reading sessions. Based on the size of the presbytery, Des Moines elects two principal readers. Principal readers are usually invited by PCC to participate. Additional alternate readers can be elected and may be called upon by PCC to assist when additional readers are needed.

Reading exams is a week long experience including long days actually reading and critiquing the exams. Additionally, there is preparation time before hand as well as travel time to a central location. It is a demanding schedule, and it is also rewarding. Familiarity with Greek and Hebrew languages is not a requirement. Assistance is available for those who have little or no knowledge of the languages.

What is needed is an openness to a wide spectrum of theological perspectives and an ability to assess exams on their own merit, rather than on personal theological perspectives. It is also important for readers to have strong backgrounds in and love for the Presbyterian/Reformed tradition so they are able to evaluate how well exams demonstrate Reformed understandings and practice in the areas of theology, worship, and polity.

The Presbytery of Des Moines delegates to its Committee on Preparation for Ministry have the task of asking the presbytery to elect readers. At each August presbytery meeting, and in the August Presbytery newsletter, the CPM will announce the dates of the March reading session and request nominations for readers for that session. **Nominations will be received up to October 1.** At the fall CPM meeting, the committee will consider nominations and prepare a slate of readers. At the November Presbytery Stated

Meeting, the CPM will present that slate of readers and the presbytery will vote. Since it is difficult for most folk to plan for years in advance, all terms of readers will be only one year.

In considering nominations, the committee will give first preference to CPM committee members who wish to read exams. Most CPM members have an understanding of the examination process and gain hands-on experience through the reading process. The committee will give second preference to those who have prior reading experience. It is important to train up and coming readers, but it is also very important to do this job well. The future of many candidates is based, in part, on the results of these exams. Last, the committee will consider issues of inclusiveness as it prepares slates of readers. The Presbytery strongly encourages both elders and ministers of word and sacrament, both women and men, to consider being readers.

Following the election, the CPM will report the results to the Examination Services office in Louisville, Kentucky. The PCC will then invite principal readers for the coming March session, and may invite alternate readers, too. As long as nominations are available, CPM will request the election of two to four alternate readers in addition to the principal readers. The presbytery has a strong tradition of providing a number of qualified readers, and wishes to continue assisting the church in this form of ministry.

It is important that those who are elected as principal readers make every effort to accept PCC's invitation to read. The PCC counts on presbyteries to assist in this important ministry. Below is a sample nominations form for the Presbytery of Des Moines. Questions or suggestions about this process or the form should be directed to the CPM.

The Presbytery of Des Moines' Committee on Preparation for Ministry

Ordination Exam Readers' Nominations Form



Date _____

The following person is nominated to be an ordination exams reader:

Name _____ E-Mail Address _____

Mailing Address _____

Home Phone _____ Work Phone _____

Home Church _____ Nominated by _____

Current CPM member _____

Former CPM member _____ If so, when? _____ Where? _____

Number of years prior experience reading ordination exams (approx) _____

Fluent in Spanish? _____ Fluent in Korean? _____

THANK YOU for considering the commitment of being an ordination exam reader!

D – BUDGET AND FINANCE COMMITTEE REPORT

**Presbytery of Des Moines
Income Statement
For the Four Months Ending April 30, 2007**

	Current Month	Current Year-to-Date	Annual Budget	% of Budget	Prior Year-to-Date
Income					
Total Per Capita	\$12,979.50	\$201,613.98	\$155,415.00	129.73	\$195,330.00
Presbytery General Mission	\$22,072.08	\$54,102.36	\$142,499.00	37.97	\$50,318.00
Synod Support Staff Salaries	\$3,333.33	\$19,999.98	\$40,000.00	50.00	\$20,000.00
H.A.E. Income	\$0.00	\$3,000.00	\$4,000.00	75.00	\$2,990.00
Interest Income	\$182.72	\$7,493.59	\$1,000.00	749.36	\$606.00
Miscellaneous Income	\$0.00	\$6,192.03	\$0.00	0.00	\$537.00
Total Revenues	\$38,567.63	\$292,401.94	\$342,914.00	85.27	\$269,781.00
Expenses					
Governance Expense					
Miscellaneous Expenses	\$0.00	\$1,630.19	\$0.00	0.00	\$0.00
Committee Preparation Ministry	\$119.00	\$641.17	\$1,600.00	40.07	\$71.00
Stewardship & Mission	\$0.00	\$0.00	\$800.00	0.00	\$0.00
Budget & Finance	\$63.14	\$63.14	\$100.00	63.14	\$0.00
Nominating Committee	\$0.00	\$0.00	\$150.00	0.00	\$29.00
Personnel	\$0.00	\$0.00	\$75.00	0.00	\$0.00
GA Per Capita	\$0.00	\$60,754.47	\$60,752.00	100.00	\$59,599.00
Synod Per Capita	\$0.00	\$48,373.00	\$48,313.00	100.12	\$48,471.00
Subtotal	\$182.14	\$111,461.97	\$111,790.00	99.71	\$108,170.00
Administrative Expense					
Moderator's Expense/Task Groups	\$0.00	\$88.77	\$350.00	25.36	\$221.00
Administrative Commissions	\$19.00	\$19.00	\$250.00	7.60	\$0.00
Presbytery Meetings	\$0.00	\$0.00	\$200.00	0.00	\$164.00
GP to General Assembly	\$0.00	\$0.00	\$0.00	0.00	\$311.00
Commissioner Orientation	\$0.00	\$0.00	\$100.00	0.00	\$80.00
Stated Clerk's Expense	\$0.00	\$50.00	\$50.00	100.00	\$30.00
Communication	\$0.00	\$438.10	\$400.00	109.53	\$28.00
Insurance	\$0.00	\$0.00	\$4,200.00	0.00	\$0.00
Legal fees	\$0.00	\$0.00	\$1,500.00	0.00	\$0.00
Subtotal	\$19.00	\$595.87	\$7,050.00	8.45	\$834.00

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

	Current Month	Current Year-to-Date	Annual Budget	% of Budget	Prior Year-to-Date
Extension of Ministries					
Transformation Conference	\$0.00	\$0.00	\$0.00	0.00	(\$3,734.00)
Church Transformation	\$0.00	\$0.00	\$8,000.00	0.00	\$0.00
Social Ministries	\$260.42	\$991.64	\$7,600.00	13.05	\$1,311.00
El Salvador Mission Associate - Benefits	\$0.00	\$0.00	\$5,400.00	0.00	\$4,229.00
CROSS	\$4,583.33	\$32,083.31	\$55,000.00	58.33	\$32,083.00
Camping	(\$11,727.50)	(\$12,972.50)	\$5,000.00	(259.45)	(\$9,508.00)
Youth	\$2,735.87	\$5,674.53	\$6,000.00	94.58	(\$308.00)
Resources	(\$527.85)	\$149.13	\$300.00	49.71	(\$55.00)
Women's Advocacy Task Force	\$0.00	\$0.00	\$100.00	0.00	\$0.00
Subtotal	(\$4,675.73)	\$25,926.11	\$87,400.00	29.66	\$24,018.00
Support of Local Ministries					
Congregational Care & Development	\$246.00	\$1,080.77	\$5,000.00	21.62	\$1,867.00
Conflict Management Resourcing	\$0.00	\$0.00	\$2,000.00	0.00	\$0.00
Resourcing Workshops	\$0.00	\$0.00	\$1,000.00	0.00	\$0.00
Professional Care & Development	\$0.00	\$1,448.01	\$3,300.00	43.88	\$564.00
Regional Partners					
Southeast	\$0.00	\$0.00	\$300.00	0.00	\$0.00
East	\$0.00	\$0.00	\$0.00	0.00	\$0.00
DM West/NW	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Southwest	\$0.00	\$3,000.00	\$5,000.00	60.00	\$3,000.00
West	\$0.00	\$0.00	\$2,000.00	0.00	\$500.00
South Central	\$0.00	\$0.00	\$200.00	0.00	\$0.00
DM Two Rivers	\$271.69	\$538.96	\$3,000.00	17.97	\$405.00
Coordinating Council	\$0.00	\$45.00	\$300.00	15.00	\$236.00
Worship	\$0.00	\$0.00	\$100.00	0.00	\$0.00
Bills & Overtures	\$0.00	\$0.00	\$75.00	0.00	\$0.00
Contingency	\$0.00	\$0.00	\$500.00	0.00	\$0.00
Presbytery Office	\$2,387.61	\$19,464.32	\$27,446.00	70.92	\$22,881.00
Presbytery Staff	\$1,155.60	\$87,856.70	\$196,222.00	44.77	\$91,789.00
Subtotal	\$4,060.90	\$113,433.76	\$246,443.00	46.03	\$121,242.00
Total Expenses	(\$413.69)	\$251,417.71	\$452,683.00	55.54	\$254,264.00
Net Income	\$38,981.32	\$40,984.23	(\$109,769.00)	(37.34)	\$15,517.00

08/07/07

**Presbytery of Des Moines
Restricted Funds
as of March 31, 2007**

New Covenant Funds

McCahon Fund

Annual income can be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust. \$48,152.07

Swan Fund

Interest earnings used for seminary student's assistance. \$21,490.12

Albia Sale

To be used for the assistance of small churches in the Presbytery. \$28,738.84

Camping Fund – Knox Knolls

$\frac{3}{4}$ of interest earnings used for the camping program. \$363,534.62
 $\frac{1}{4}$ of interest earnings used for Presbytery causes.

Walther/Anderson Fund

Scholarship aid for underprivileged and handicapped campers. \$21,696.10

Colfax Fund

To be used for Church Development with interest to be placed in Colfax Fund Money Market. \$54,594.59

First American Bank – Urbandale

Pastor Emergency Fund Savings

Short-term loans for pastors. \$875.54

Colfax Fund Money Market

To be used for church development. \$12,783.25

E – REPORT OF THE COORDINATING COUNCIL

August 18, 2007

The Coordinating Council of the Presbytery of Des Moines met on July 31, 2007, at Calvin Community in Des Moines.

The Council took the following actions:

- E-A-13 Reviewed the minutes of the May 18, 2007, Stated Meeting of the Presbytery.
- E-A-13 Planned the Aug. 18, 2007, Stated Meeting to include an emphasis on stewardship and mission, observance of the Sacrament of the Lord's Supper, examination of two candidates for ordination, and a time for viewing of displays about summer and other activities of various presbytery entities.
- E-A-14 Made initial plans for the Nov. 13, 2007, Stated Meeting of the Presbytery to include election of officers, presentation of a proposed budget and a time of studying scripture together.
- E-A-15 Elected Gail Masinda, director of music at the First Presbyterian Church of Ottumwa, to the Worship Task Group.

The Council makes the following recommendations:

- E-R-2 That the offering to be taken during worship at the Aug. 18 Presbytery Meeting be designated to assist in the costs of sending a container of supplies to our sister parish in El Salvador.
- E-R-3 That the Presbytery renewed its Covenant with Elder Nancy Lister-Settle to serve as the Presbytery's Hunger Action Enabler.

Respectfully Submitted,

Elder Lila Jean Jensen,
Moderator

I – REPORT OF THE STATED CLERK

August 18, 2007

- I-I-12 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date, and all correspondence received on behalf of the Presbytery has been assigned, referred.
- I-I-13 The Ankeny Presbyterian Church has invited the Presbytery to hold its Jan. 19, 2008, Stated Meeting in their building. Invitations to the Presbytery to host the other 2008 Stated Meetings are needed and welcomed. These dates are:

Tuesday, May 20

Saturday, August 16

Tuesday, November 11

Please contact me if your church is interested or has any questions about this.

- I-I-14 There will be a Recommendation for Presbytery action presented at the Meeting. All of the requirements for the recommendation have not yet been met, so it cannot be made at the time of the issuance of the Call to the Meeting.

Respectfully Submitted,

Philip W. Barrett
Stated Clerk

L – CAMPING/YOUTH MINISTRIES TASK FORCE REPORT

August 18, 2007

We are pleased to report completion of a successful summer youth program. We advertise a large number of Methodist and Presbyterian camps. There were 136 campers in the camps that the Presbytery of Des Moines programmed and staffed. We issued scholarships totaling \$1,247.50, thanks in part to \$221.50 from the 2006 Pentecost Offering, enabling a number of youth to attend who needed financial assistance. Our next Presbytery-wide event will be in the fall; a weekend retreat for high school youth.

In addition, 22 youth and three adult advisors went to the 2007 Presbyterian Youth Triennium Conference at Purdue University in Indiana. Each day, delegates worshiped, engaged in 30 minutes of “energizer” activities, saw multi-media presentations, enjoyed praise music and participated in small group discussions and Bible study. The delegation did “hope huddles” every night at 11:15 p.m. The theme was “Hope Is In Our Midst”.

With Triennium attendance in excess of 4,000 people, including global mission partners, the attendees truly made friends from around the world. The tradition of exchanging pins and medallions (specific to each delegation) facilitated interaction among the attendees and sent delegates home with great souvenirs. Of special note was the special candlelight service at the Slater Amphitheater on the final evening. Our special thanks to the adult advisors: Rev. Dave Ewing and Jim Howard (Dallas Center, First) and Sara Lamb (Winterset, First United). Also, a big thank-you to Registrar Lisa Whitmarsh Peterson (Des Moines, Park Avenue) for making this event possible.

Respectfully submitted,

Elder Dennis Britson,
Moderator

GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required ³
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. ² In this case, any resulting motion is debatable. ³ Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker ²	No second needed	Not debatable	Not amendable	No vote required unless someone objects ³
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). ² But division must be called for before another motion is stated. ³ Then majority vote is required.						

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