



## Presbytery of Des Moines

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REV. PHILIP W. BARRETT, GENERAL PRESBYTER & STATED CLERK  
E-MAIL: PBY1@PRESBYTERYOFDESMOINES.ORG

August 4, 2009

### CALL TO THE 477<sup>th</sup> STATED MEETING

The 477<sup>th</sup> Stated Meeting of the Presbytery of Des Moines will be held on Saturday, August 15, 2009, hosted by the Brooklyn First Presbyterian and Malcom First United Presbyterian Churches. Directions and a map to the Brooklyn church are included in this packet.

On this particular date, we will have a morning and afternoon meeting again. **Please do not arrive before 8:30 a.m.** The people preparing the materials and process for registration, and those preparing the refreshments will not be ready until then. **The Presbytery will convene at 9:30 a.m.**

The *Proposed Docket* is enclosed, along with items for information and action. Commissioners should bring these to the meeting. Limited copies are available at the meeting for visitors only.

As has happened in our previous meetings, much of our “usual” business will be handled in what is called a “consent agenda” process. This means we can handle – in one action – votes to approve or adopt actions or recommendations that do not require debate or conversation. Only items included in this *Call Packet* will be included in the *Consent Agenda*. The proposed *Consent Agenda* appears following the *Proposed Docket* in this packet. You will notice that the reports contain a letter designation with parts of them having numbers for easy identification.

A recent addition to our *Orientation Time* is the Budget and Finance Committee’s offering a “Budget Orientation” for those interested in learning more or talking about our budget. Look for room signs.

Our main focus for the day will be mission. We will hear from one of our denomination’s former mission workers in Madagascar. One of our Presbytery mission co-workers will also be present: Denise England (Egypt). We will worship together, welcome some new members, examine a Candidate for ordination, and share in conducting some other items of business. It will be a full and fast-moving time.

The *Minutes of the May 19 Stated Meeting* were distributed to ministers and commissioners in July. Please remember to bring these to the meeting. You may download them for printing by going online to [www.presbyteryofdesmoines.org](http://www.presbyteryofdesmoines.org). Again, extra copies are at a minimum.

**Meeting Format:** Under our structure and style of operating in our Presbytery, meetings do not have business as the central focus and purpose for our gathering. Worship, dialogue and fellowship are primary reasons for meeting. Worship and dialogue will play an important part in this particular meeting. There is still business – after all, we cannot be Presbyterians if we do not have business – but much of our meeting time is more conversational than parliamentary in nature. It will help our meetings to be carried on in this kind of spirit if members and commissioners come expecting such a spirit to be present.

2400 86<sup>TH</sup> STREET • SUITE 20 • URBANDALE, IOWA • 50322-4306

PHONE: 515-276-4991 • FAX: 515-276-7596

E-MAIL: PBYDESMOINES@ PRESBYTERYOFDESMOINES.ORG

As you look at the *Proposed Docket*, you will see that this meeting does not begin until 9:30 a.m. and lasts until approximately 3 p.m. A full meeting is standard in our structure and design. We meet as a Presbytery only four times per year, so all of our meetings are “all day.” All of the items on the docket require Presbytery attention or fit in with what we have said we want to have happen at our meetings.

Another thing to note as you look at the *Proposed Docket* is that, as usual, it is full. We have a variety of activities and actions that keeps the time moving quickly so we can complete our business by 3:00 p.m. We encourage each commissioner and minister member to be present for the entire meeting. Avoidable late arrivals and early leavings are discourteous to those presenting reports and rob other people of the opportunity to share in work and ministry with those not present.

**Participation Guidelines:** For a variety of reasons, some members of our Presbytery have asked who may participate in discussions during a Presbytery meeting. *Guidelines for Participation in Presbytery Meetings*, is a helpful guide and is located at the end of this packet.

A reminder about how we handle “Joys and Concerns;” instead of mixing announcements with items for prayer, we now have an announcement time for publicity items after lunch. Prayer joys and concerns will be shared during worship time.

**Child Care:** Those needing child care should call the Brooklyn First Presbyterian Church at 641-522-9298, by noon on Friday, August 14 to let them know. You should bring a bagged meal for your child. Milk will be provided.

**A/V Equipment:** The church has a laptop computer, LCD projector and screen available for use. The Presbytery also has a laptop computer and a LCD projector available for use. **If you need A/V equipment of any kind, contact the Presbytery Office immediately to reserve the equipment for your presentation.**

We will continue the registration process of having **all** attendees sign in. **Remember:** Congregations are not excused from having an elder in attendance. If you plan to bring extra visitors, please call the church to let them know. In case of bad weather, call the Presbytery Office at 515-276-4991, for information about any time, location or date changes.

I look forward to being with all of you on Saturday, August 15.



Philip W. Barrett, Stated Clerk

Enclosures

## PROPOSED DOCKET

### August 15, 2009

<b>8:30 a.m.</b>	<b>Registration Begins Coffee and Fellowship</b>	
9:00	Orientation of “First Timers” Budget Orientation	Becky Diebold Marvin Potter
9:30	Convene Presbytery I – Report of the Stated Clerk	David Endriss Phil Barrett
<b>10:00</b>	<b>Worship</b>	
11:00	Theme Presentation	
<b>Noon</b>	<b>Lunch</b>	
<b>1:00 p.m.</b>	<b>Announcements</b>	
1:10	K – Social Ministries Task Force	Nancy Lister-Settle
1:20	B – Professional Care and Development Committee	Leland Smith
1:25	C – Committee on Preparation for Ministry	David Stipp-Bethune
1:55	A – Congregational Care and Development Committee	Tim Maxa
2:05	E – Coordinating Council	Ray Peters
2:10	D – Budget and Finance Committee	Marvin Potter
2:25	K-3 – Khadamat Sudaniya	Phil Barrett
2:30	R – Presbyterian Women	Linda O’Connell
2:40	T-1 – CROSS Ministries	Roberta Victor
2:45	J – General Presbyter	Phil Barrett
2:55	Other Business	
3:05	Adjourn	

**Map to the First Presbyterian Church in Brooklyn, Iowa. Also included is the location of the First United Presbyterian Churches in Malcom:**



**Driving Directions:** The First Presbyterian Church is located at 503 Clay St., in Brooklyn, and is on the east side of the street. V-18 becomes Clay Street.

- **From the East:** Take Interstate 80 west to Exit 197 and go north on V-18 into Brooklyn, staying on Clay St.
- **From the West:** Take Interstate 80 east to Exit 197 and go north on V-18 into Brooklyn, staying on Clay St.

**Parking:** The church parking lot is located behind the church and there is street parking available. You may enter through the south door on the street side of the building.

**Building Accessibility:** The First Presbyterian Church is fully handicap accessible.

## **CONSENT AGENDA**

### **August 15, 2009**

#### **B Professional Care and Development Committee**

- B-A-6 Ministers Laboring Outside Bounds of Presbytery
- B-A-7 Sue Babovec Transfer

#### **C Committee on Preparation for Ministry**

- C-R-2 Examine Candidate Cynthia Ripperger for Ordination

#### **D Budget and Finance Committee**

- D-5 Financial Statement
- D-6 Restricted Funds

#### **E Coordinating Council**

- E-A-9 Deficit Update Format
- E-A-10 Reviewed May 19 Presbytery Meeting
- E-A-11 Planned August 15 Presbytery Meeting
- E-A-12 Initial Plans for November 10 Presbytery Meeting
- E-A-13 Elections for Worship Task Group
- E-A-14 Lord's Supper at August 15 Presbytery Meeting
- E-R-2 Presbytery Offering Designation

#### **I Stated Clerk's Report**

- I-I-10 Reports Filed and Correspondence Sent
- I-I-11 Communication about Pastors Laboring Within Bounds

**B – PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE  
REPORT  
August 15, 2009**

The Committee reports that it has taken the following actions:

B-A-6 The following persons were granted permission to labor outside the bounds of the Presbytery for specific situations:

The Rev. David Endriss (Indianola, Trinity United)  
The Rev. Tom Conrey (HR)  
The Rev. Nathan Lamb (Hartford, Community United)  
The Rev. William LeMosy (Des Moines, Knox United)

B-A-7 The membership of the Rev. Susan Babovec was transferred to the Presbytery of Wabash Valley at their request.

The Committee presents the following recommendations to the Presbytery:

B-R-1 That the Presbytery approve the following changes in pastoral salaries for 2009:

## Presbytery of Des Moines 2009 SALARY CHANGES

CS-Cash Salary; U-Utilities; H-Housing; CE-Continuing Education; A-Auto; O-Other (i.e., medical insurance supplement, FICA).

Unless otherwise noted, all calls include full pension/major medical benefits, vacation and study leave.

\* = No changes from 2008

+ = Does not meet minimum salary requirements

# = Not yet approved by congregation

ADAIR	<b>Char Reif</b> (half-time) CS-21,000; CE-1,000; A-1,200; O-Insurance Premium-6,324
ALLERTON	<b>Ross Blount</b> (part-time) CS-8,383.50; H-2,551.50; U-1,215; CE-1,000; A-\$1,450
ANKENY	<b>David Braak</b> CS-31,360; H-25,000; U-5,000; CE-1,000; A-3,000; O-SECA-4,694; Ministry Expenses-1,500
*ATLANTIC	<b>Donald Seeger</b> CS-30,900; H-15,650; CE-1,750; A-2,000; O-Medical Reimbursement-1,000
AUDUBON	<b>Kay Steddom</b> CS-19,094; H-Manse Provided; U-5,100; CE-1,000; A-3,200 (IRS Rate); O-SECA-2,030; Professional Expenses-500; Manse Appurtenances-1,500; Health Savings Account-4,000; 401K-2,400
BEDFORD	<b>Randy Allman</b> (part-time) CS-33,059; H-Manse Provided; U-Actual; CE-1,000; A-Actual; O-Pension-5,468; Health Insurance-8,276; SECA-2,988
BROOKLYN	<b>John Reynolds</b> CS-19,657.86; H&U-27,000; CE-1,000; A-Actual; O-Cell Phone Usage-400 (See MALCOM)
+CARLISLE	<b>Douglas Bolsem</b> (part-time) CS-16,170; H-Manse Provided; U-Provided; A-800; O-Ministerial Expense-9,230
CENTERVILLE	<b>Suzanne Gorhau</b> CS-21,590; H-9000; H-Manse Provided; U-3960; CE-4,600; A-1,170; O – SECA-2,250; Deferred-2,400
CHARITON	<b>Linda O’Connell</b> (part-time) CS-16,650; H & U-3,600; CE-500; A-750
CLIVE	<b>D. Mark Davis</b> CS-52,000; H-27,420; CE & A Expence-6,000; SECA-6,076
CORNING	<b>Ken Rummer</b> CS-25,023; H-Manse Provided, Allowance-2,800; U-4,600; CE-1,000; A-IRS Rate up to 2,700; O-Annuity/Retirement Savings/Flexible Savings Account (Medical)-5,700; ½ SECA-3,199
CRESTON	<b>D. Scott Vandenheuvel</b> CS-31,930; H-12,174.61; U-4,944; A-2,000; CE-1,000; O-SECA-3,328.86
DALLAS CENTER	<b>David Ewing</b> CS-26,500; H-17,150; U-3,000; A-3,500; CE-1,000; O-Life Insurance-396
DEEP RIVER	<b>Ben Wilson</b> (part-time) CS-9,534; CE-375; A-IRS Rate; United Methodist Conference Allowance-100

DES MOINES	
CENTRAL	<b>James Wallace</b> CS-46,095; H-29,471; A-2,000; CE-1,097; O-Medical Deductible-835; Family Dental-1,317; Additional Death benefit-373
CLIFTON HEIGHTS	POSITION VACANT
COTTAGE GROVE AVENUE	<b>David Madsen</b> NO REPORT RECEIVED
DOUGLAS AVENUE	<b>Richard Harbart</b> (part-time) CS-5,741; H-30,000; CE-1,000; A-1,500; O-Tax Sheltered Annuity/Penseion-11,259
FIRST	<b>Ken Stuber</b> CS-30,305; H-7,033; U-4,476; CE-1,000; A- IRS Rate
+FORT DES MOINES	<b>Donald Elly</b> (part-time) CS-13,332; CE-1,000; O – SECA-388.83
HIGHLAND PARK	<b>Robert Cook</b> (Interim) CS-38,9588; H-Manse Provided; U-Actual; CE-1,000; A-IRS Rate
KNOX UNITED	<b>William LeMosy</b> (2/3-time) CS-13,584; U-13,584; CE-1,000; A-IRS Rate; O- Misc. Expense-1,000
PARK AVENUE	<b>David Stipp-Bethune</b> CS-25,930; H-17,000; CE-1,000; A-IRS Rate; O-SECA-3,100; 403(b)-1,200
UNION PARK	<b>Marcy Campbell</b> CS-36,000; H-7,500; CE-1,000; A-9,000
WESTMINSTER	<b>Stu Ritter</b> (Interim) New Call 4/09
WESTMINSTER	* <b>Kenneth Arentson</b> CS-33,057; H-25,000; CE/A-2,400; O-403(b) Contribution-4,621
DEXTER	<b>David Kincaide</b> (half-time) CS-15,750; H-Manse Provided at Greenfield; U-1,650; CE-500; A-IRS Rate; O-SECA-1,362.50; Medical/Dental Reimbursement-500 (See GREENFIELD)
DIAGONAL (United Faith Parish)	<b>Bruce Giese</b> United Faith Parish (Diagonal, Platte Center, Tingley) CS-26,100; H & U-17,400; CE-1,025; A-7,575; O – Prof. Exp.-1,000; Insurance Deductible-500; SECA-500
+EARLHAM	<b>Robert Waldron</b> (Commissioner Lay Pastor/part-time) CS-15,500; A-450
EWART	CHURCH CLOSING
GIBSON	
+GIBSON	<b>Michael Conn</b> (Commissioned Lay Pastor/part-time) CS-10,800; H-2,160; CE-800; A-IRS Rate (Split 2/3-1/3 with WHITE OAK)
WHITE OAK	<b>Michael Conn</b> (Commissioned Lay Pastor/part-time) (See GIBSON)
GREENFIELD	<b>David Kincaide</b> (half-time) CS-15,750; H-Manse Provided; U-1,650; CE-500; A-IRS Rate; O-SECA-1,362.50; Medical/Dental Reimbursement-500 (See DEXTER)
*GRIMES	<b>Lynn Williams</b> CS-31774.50; H&U-13,000; A-Current IRS Rate; CE-1,000
GRINNELL	<b>Kirsten Klepfer</b> CS-32,887; H-13,000; CE-1,300; A-2,520
GUTHRIE CENTER	<b>Calvin Hsu</b> CS-31,500; H-8,500; U-1,500; CE-1,000; A-1,500
HARTFORD	<b>Nathan Lamb</b> CS-26,000; H-14,950; CE-1,200; A-2,400
INDIANOLA	<b>David Endriss</b> CS-46,521; H-Manse Provided; U-3,600; CE-1,100; A-1,800; O-SECA-3,400.44

*JOHNSTON	<b>John W. Gilmore</b> CS-35,120; H-20,600; CE-1,000; A-3,100
KNOXVILLE	<b>Robert DeYoung</b> (Interim) CS-225 per week; A-IRS Rate
LENOX (Trinity Larger Parish)	<b>Tim Maxa</b> CS-29,400; H-Manse Provided; U-4,000; CE-1,000; A-10,760 (See SHARPSBURG)
LEON	<b>Jack DePond</b> (half-time) CS-15,000; H-Manse Provided; U-3,264; CE-1,000; A-IRS Rate
+LEROY (United Trinity Parish)	<b>Dale O'Connell, HR</b> CS-36,256; CE-1,000; A-4,000
LUCAS	<b>Linda O'Connell</b> (50%-time) CS-16,950; H-3,300; CE-500; A-750 (IRS Rate)
MALCOM	<b>John Reynolds</b> (See BROOKLYN)
MONROE	<b>Ann Rouse</b> NO REPORT RECEIVED (2 <sup>nd</sup> Year)
MONTEZUMA	<b>George Salnave</b> CS-47,000; H-Manse Provided; CE-1,000; A-IRS Rate; O-Deferred Compensation (Annuity)-1,500
MOUNT AYR	<b>Mike Maddy</b> NO REPORT RECEIVED
NEW SHARON	POSITION VACANT
NEWTON	
+FIRST	<b>Tiare Mathison-Bowie</b> CS-35,736.48; H-20,000; CE-2,200; A-2,800; O-SECA-3,170
UNITED	<b>Donald Freeman</b> CS-30,530; H-18,725; CE-1,000; A-3,500; O-SECA-3,610
OSKALOOSA	<b>Dennis Morey</b> CS-46,633; H-18,000; U-3,000; CE-1,000; A-5,807; O-SECA-7,000
OTTUMWA	
EAST END	POSITION VACANT
FIRST	<b>Neal Allen</b> (Interim) New Call 3/09
WESTMINSTER	POSITION VACANT
+PERRY	<b>Joan White</b> (part-time 50%) CS-14,810; H & U-5,700; CE-250; A-\$.951
*PITZER	<b>Donna Vaughan</b> (Commissioned Lay Pastor/part-time) CS-4,450; CE-250; A-715
PLATTE CENTER (United Faith Parish)	<b>Bruce Giese</b> (See DIAGONAL)
SHARPSBURG (Trinity Larger Parish)	<b>Tim Maxa</b> (See LENOX)
+SIGOURNEY	<b>Julie Sterling</b> CS-26,765; H-Manse Provided; U-4,000; CE_1,000; A-1,500; O – Dental Insurance-650; SECA-2,000; 403(b)-600
TINGLEY (United Faith Parish)	<b>Bruce Giese</b> (See DIAGONAL)
WEST DES MOINES	<b>Jan Scott</b> CS-51,500; H-12,360; CE-2,000; A-1,500; O – 403(b)-7,200
WINDSOR HEIGHTS	<b>Shamaine Chambers King</b> (part-time) H-33,000; CE-1,200; A-1,200; O – Prof. Books-500
WINTERSET	<b>James Howland</b> CS-30,000; H-Manse Provided; U-375; CE-3,000; A-2,400; SECA-6,060

- B-R-2 That the Presbytery approve the following the Pastoral Status Report and its recommendations.
- B-R-3 That the Minimum Salary amount for pastors in 2010 remain the same as 2009 (\$40,500), and that the Continuing Education Allowance be increased to \$1,500.

**B – PROFESSIONAL CARE AND DEVELOPMENT COMMITTEE REPORT continued...**

**Annual Report of the  
Type of Work in which each Minister is Engaged (G-11.0502)  
August 15, 2009**

**MEMBERS ENGAGED IN A VALIDATED MINISTRY WITHIN CONGREGATIONS OF  
THIS CHURCH (G-11.0409):**

S. Neal Allen	Richard W. Harbart	Char Reif
Randy Allman	Sara Hopkins	John W. Reynolds
Kenneth E. Arentson	James E. Howland	W. Stuart Ritter
Ross Blount	Calvin Hsu	Kenneth Rummer
Douglas Bolsem	Ann E. Johnson	George M. Salnave
David E. Braak	David S. Kincaide	Janette S. Scott
Marcy A. Campbell	Shamaine Chambers King	Donald A. Seeger
W. Michael Conn	Kirsten Klepfer	Kay E. Steddom
Hans Cornelder	Nathan Lamb	Julie Sterling
D. Mark Davis	Martie Larsen	David Stipp-Bethune
Jack De Pond	William B. LeMosy	Kenneth R. Stuber
Robert DeYoung	David B. Madsen	Scott Valentine
William T. Ekhardt	Michael Maddy	Scott Vandenheuvell
Donald R. Elly	Tiare L. Mathison	Robert W. Waldron
David W. Endriss	Timothy S. Maxa	James L. Wallace
Donald E. Freeman	Dennis E. Morey	Joan White
Bruce M. Giese	Barb Nish	Lynn M. Williams
John W. Gilmore	Dale O'Connell	Ben Wilson
Suzanne L. Gorhau	Linda O'Connell	

**MEMBERS ENGAGED IN A VALIDATED MINISTRY IN OTHER SERVICE OF THIS  
CHURCH (G-11.0410):**

Philip W. Barrett (General Presbyter/Stated Clerk)

**MEMBERS IN A VALIDATED MINISTRY IN SERVICE BEYOND THE JURISDICTION OF  
THE CHURCH (G-11.0411):**

Stephen L. Bowie, Interim Pastor, Bloomfield Christian (Disciples) Church  
M. Denise Group, Pastor, Corwith/Wesley United Methodist Churches  
John W. McElroy, Pastor, Churchlands Christian Fellowship, Balcatta Western Australia  
Sarai Schnucker Rice, Executive Director, Des Moines Area Religious Council

**MEMBERS AT LARGE (G-11.0406b):**

Ane K. Fitzgerald	John S. Gallentine	Adam Nardini	Susan L. Tomlinson
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**MEMBERS WHO ARE HONORABLY RETIRED (G-11.0412):**

Robert L. Burnett  
Theron Conrey  
Carl L. Cooper

Glen E. Dilley  
Sara Speer Palmer  
Marvin D. Potter

Patricia J. Summers  
L. Hume Ward

**REPORTS NOT YET RECEIVED:**

John C. Beran  
Peter L. Brantner  
Harold E. Butz  
Goanar J. Chol  
Robert C. Cook  
Christopher P. Harris

Claude J. Jones  
Elizabeth Knott  
Aaron J. Koskamp  
Mary Beth Mardis-LeCroy  
Ray Martin  
Jane S. Martinez

J. Jeffrey Means  
Gustav C. Nelson  
Katie Snipes  
Russell C. Tomlinson  
Erasmus Velez  
Francis Younkin



## 5-Year History Pastoral Compensation Minimums Presbytery of Des Moines



	2006	2007	2008	2009	2010
<b>Effective Salary</b> <sup>1</sup>	\$36,400	\$38,000	\$39,000	\$40,500	\$40,500
<b>Pension Dues</b> <sup>2</sup>	31% of Effective Salary	31.5% of Effective Salary	31.5% of Effective Salary	31.5% of Effective Salary	31.5% of Effective Salary
<b>Continuing Ed. Dollars</b> <sup>3</sup>	\$900	\$1,000	\$1,000	\$1,000	\$1,500
<b>Continuing Ed. Leave</b> <sup>3,4</sup>	2 weeks	2 weeks	2 weeks	2 weeks	2 weeks
<b>Auto Reimburse</b>	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS	Actual or IRS
<b>Vacation</b> <sup>3</sup>	4 weeks	4 weeks	4 weeks	4 weeks	4 weeks

- <sup>1</sup> Effective Salary includes cash salary; employee contributions to 403(b) plans, tax sheltered annuity plans; salary reduction contributions to flexible health spending accounts and cafeteria plans; housing, utilities, and furnishings allowances; employing organization contributions to 403(b) plans, tax sheltered annuity plans, equity allowances; bonuses, overtime pay, professional expense allowances that are not set up on an “accountable reimbursement” basis, gifts from employing organization, manse equity allowances; other allowances such as medical deductible, insurance premiums, and the portion of any SECA allowance that exceeds 50% of the SECA obligation; and an amount for the manse equal to 30% of all the above if the member lives in employer provided housing. See Board of Pensions publication, “Understanding Effective Salary.”
- <sup>2</sup> The Board of Pensions plan includes health insurance, disability insurance, life insurance, and survivor benefits, along with retirement pension benefits.
- <sup>3</sup> Continuing Education dollars and leave are not lost if not used by the end of the year but accumulate up to a maximum of three years’ worth. Example: If no continuing education was taken in 2008 and 2009, the dollars and time available for 2010 would be \$3,000 (1,000+1,000+1,000) and 6 weeks. To avoid budget surprises, any such carryover should be reported to the Session in advance.
- <sup>4</sup> Sundays are included in the weeks of continuing education and vacation, so a pastor planning continuing education could be away for 2 Sundays for that purpose, and a pastor taking vacation could be away 4 vacation Sundays.

## **C – COMMITTEE ON PREPARATION FOR MINISTRY REPORT**

**August 15, 2009**

The Committee of Preparation for Ministry (CPM) presents the following items of information to the Presbytery:

- C-I-9 The Committee on Preparation for Ministry reports receiving an initial report from the Special Committee on Alternate Examinations that Candidate Cindy Ray has PASSED the Theological Competence Examination Requirements. The Special Committee continues its work to complete the Biblical Exegesis Examination Requirements.
- C-I-10 The Committee on Preparation for Ministry reports that our Annual Consultation with Inquirer Laurie Berry (Ankeny) has been completed.
- C-I-11 Other Inquirers and Candidates currently under care are: Candidate Cindy Ray (1<sup>st</sup> Leon); Candidate Brian Diebold (1<sup>st</sup> Ottumwa); Candidate Cynthia Ripperger (1<sup>st</sup> Creston) and Candidate Marie Springer (currently located out of state).
- C-I-12 Candidates “certified ready to receive a call” are: Brian Diebold (1<sup>st</sup> Ottumwa); and Cynthia Ripperger (1<sup>st</sup> Creston).
- C-I-13 Currently Ann Polito (Elder, Hartford Community) and Val Smith (Elder Covenant, Des Moines) have been participating in CLP Training.
- C-I-14 The Committee on Preparation for Ministry is responsible for working with those wishing to explore and prepare for ministry as Ordained Ministers of the Word and Sacrament or Commissioned Lay Pastors, and their home congregations. We currently have a small number of inquirers, candidates, and CLPs in training. Congregations throughout the Presbytery are especially encouraged to consider who might make a good candidate for these forms of ministry. If you have someone you believe could be “called” to these forms of ministry, please contact the committee. Committee members and the moderator are also available to speak with Sessions about the preparation process.
- C-I-15 The Presbytery of Des Moines will elect ordination exam readers at our November meeting. As a reminder, you must complete an application for CPM in order to be considered. CPM is responsible for evaluating those who apply, and will create a slate for election. Exam reading has traditionally been done as a part of the Chicago Reading Group during the first week of March; but the format and location have been changing. Last year the meeting took place in St. Louis, for a shorter period of time. It is still 3-5 full days of work! Those elected need to be willing to commit to the time needed to prepare and then grade exams—committing to be available in this week in advance.

The Committee presents the following recommendation for action:

- C-R-2 That the Presbytery of Des Moines act on the request of the Presbytery of Prospect Hill to examine Candidate Cynthia Ripperger for ordination, and that if the examination is sustained, we ordain her and transfer her membership to the Presbytery of Prospect Hill.

## **Statement of Faith**

### **Cynthia Ripperger**

I believe the Holy Scriptures are witness to God's self-revelation in Jesus Christ and we are persuaded of this by the work of the Holy Spirit within us. It is by the work of the Holy Spirit in me that through the hearing, the reading, and the proclamation of the Holy Scriptures that I came to love, know and believe in God. Scripture bears witness to God's past revelation and proclamation gives us the promise of God's future revelation. Scripture interprets itself and is to be searched and studied in both the Old and the New Testaments.

There is but one God in the unity of three persons; God the Father, God the Son, and God the Holy Spirit, who are of one substance, equal in power and forever eternal with love. The Trinity is revealed to us in Scripture through the history of Israel, the person of Jesus Christ, and the outpouring of the Holy Spirit at Pentecost.

God is the creator of all things seen and unseen. The action of creation is that of the triune God. God created out of nothing, not from something that already existed. God's act of creation was done for the sole purpose of love and all things were created for good. God alone is free and sovereign over all.

Humankind was created in the image of the triune God as in Genesis 1:26-27. Humankind was created in knowledge, righteousness, and holiness, with dominion over all creatures according to God's will and God's purposes. We are created to be a family in God, to have a relationship first and foremost with God our creator, with fellow human beings, church, community, and the world.

Humankind was separated from God by the original sin committed in the Garden of Eden. Our nature and actions are affected by sin. Humankind is born into sin and will continually rebel against God and struggle with sin until the day when Christ returns and our transformation in Christ is made complete.

I believe in Jesus Christ as the Son of God. That Jesus was conceived by the Holy Spirit, born of a virgin and remained sinless in this world. Jesus Christ walked this earth experiencing all the joys, sorrows, feelings, and human emotions that all humans have, being fully human and fully God. Jesus, sent by God and of his own free will, became the perfect sacrifice for our sins. Because of Christ's redemption for us, we are able to recognize our own sinful state and are led by the Holy Spirit to confess and repent of our sins. We receive God's gift of grace in Christ's work on the cross in his death and in his resurrection, we are reconciled with God and live an eternal life in the kingdom of God. Acceptance in God's sight is through acceptance of God's grace through faith in His Son, Jesus Christ.

The Church has two sacraments instituted by Jesus Christ which joins all believers into the new covenant with Christ. Baptism is the outward sign and seal of the new covenant, our new life being transformed in Christ, and being joined to the body of Christ. In the Lord's Supper we share in communion with Christ whose Spirit is with us at the table. We recognize Christ's saving work on the cross in the sharing of the bread and the wine; remembering Christ's body that was broken for us and Christ's blood that was poured out for our forgiveness of sins. In the Lord's Supper we are given spiritual nourishment and growth in Christ, bonding us to Christ as truly belonging to him. The sacraments of Baptism and the Lord's Supper serve to join the individual to the whole body of Christ, the Church, and distinguish them from the rest of the world.

The one church universal is made up of the visible Church; all those living, who are believers in Jesus Christ being joined with the invisible Church; those in all time and places who are believers and rejoicing together in the love and saving grace of God in the Son, Jesus Christ.

God's mission on earth by the power of the Holy Spirit and through the Son, Jesus Christ is to reconcile humankind to God. The mission of the Church, Christ's called disciples, is to work towards the fulfillment of God's mission on earth by living holy and joyful lives and serving all humankind in love and in justice.

**D – BUDGET & FINANCE COMMITTEE REPORT****Budget Rework – July 2009**

	2009 Requested Budget	2009 Approved Budget	2009 Adjusted Budget	2009 Readjusted Budget
		<b>9,489 x \$29.00</b>		<b>7/17/2009</b>
<b>INCOME</b>				
Total Per Capita	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
Total Per Capita Past Years			\$7,500.00	\$7,500.00
Presbytery General Mission	\$151,817.00	\$151,817.00	\$148,026.00	\$138,362.43
General Mission Extra Giving				\$32,838.00
Synod Support Staff Salaries	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Hunger Action Enabler Income	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00
Grant Income	\$37,500.00	\$37,500.00	\$37,500.00	\$37,500.00
Interest Income	\$500.00	\$500.00	\$500.00	\$500.00
Miscellaneous Income	\$500.00	\$500.00	\$500.00	\$500.00
<b>Total Income</b>	<b>\$485,317.00</b>	<b>\$485,317.00</b>	<b>\$486,026.00</b>	<b>\$509,200.43</b>
<b>EXPENSE</b>				
<b>Governance</b>				
Miscellaneous Expense	\$1,000.00	\$900.00	\$900.00	\$900.00
Committee Preparation Ministry	\$3,000.00	\$2,700.00	\$2,700.00	\$2,000.00
Stewardship & Mission Interpretation Committee	\$2,100.00	\$1,890.00	\$1,890.00	\$1,890.00
Permanent Judicial Commission	\$1,000.00	\$900.00	\$900.00	\$400.00
Committee On Representation	\$0.00	\$0.00	\$0.00	\$0.00
Budget & Finance Committee	\$100.00	\$90.00	\$90.00	\$0.00
Nominating Committee	\$150.00	\$90.00	\$90.00	\$90.00
Personnel Committee	\$75.00	\$67.50	\$68.00	\$0.00
Sexual Misconduct Response Team	\$50.00	\$45.00	\$45.00	\$45.00
General Assembly Per Capita	\$58,357.35	\$58,357.35	\$58,357.35	\$58,357.35
Synod Per Capita	\$45,547.20	\$45,547.20	\$45,547.20	\$45,547.20
<b>Subtotal</b>	<b>\$111,379.55</b>	<b>\$110,587.05</b>	<b>\$110,587.55</b>	<b>\$109,229.55</b>
<b>Administrative</b>				
Moderator Expense/Task Groups	\$300.00	\$270.00	\$270.00	\$270.00
Administrative Commissions	\$250.00	\$225.00	\$225.00	\$225.00
Presbytery Meetings	\$400.00	\$360.00	\$360.00	\$285.00
General Presbytery to General Assembly	\$0.00	\$0.00	\$0.00	\$0.00
Commissioner Orientation	\$0.00	\$0.00	\$0.00	\$0.00
Stated Clerk Expense	\$50.00	\$45.00	\$45.00	\$45.00
Communication	\$1,060.00	\$954.00	\$954.00	\$954.00
Insurance	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
Legal fees	\$1,500.00	\$1,350.00	\$1,350.00	\$1,000.00
<b>Subtotal</b>	<b>\$9,060.00</b>	<b>\$8,704.00</b>	<b>\$8,704.00</b>	<b>\$8,279.00</b>

	2009 Requested Budget	2009 Approved Budget	2009 Adjusted Budget	2009 Readjusted Budget
<b>Extension of Ministries</b>				
<i>Transformation Team*</i>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>
Social Ministries Task Force	\$2,500.00	\$2,000.00	\$1,500.00	\$1,400.00
El Salvador Mission Co-worker Benefits	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Hunger Action Enabler Travel	\$500.00	\$500.00	\$500.00	\$500.00
<i>Broken Bread</i>	\$1,100.00	\$990.00	\$990.00	\$990.00
Khadamat Sundaniya - Committee Expense	\$100.00	\$90.00	\$90.00	\$90.00
Khadamat Sundaniya - Program Expense	\$37,500.00	\$37,500.00	\$37,500.00	\$37,500.00
Cross Ministries	\$63,000.00	\$56,700.00	\$56,700.00	\$56,700.00
Older Adult Ministries Task Force	\$1,155.00	\$800.00	\$800.00	\$800.00
Camping	\$5,000.00	\$4,500.00	\$4,500.00	\$4,500.00
Youth	\$1,000.00	\$900.00	\$900.00	\$800.00
Resources	\$500.00	\$450.00	\$450.00	\$400.00
Women's Advocacy Task Force	\$100.00	\$90.00	\$90.00	\$0.00
<b>Subtotal</b>	<b>\$120,455.00</b>	<b>\$112,520.00</b>	<b>\$112,020.00</b>	<b>\$111,680.00</b>
<b>Support of Local Ministries</b>				
Congregational Care & Development	\$2,500.00	\$2,250.00	\$2,250.00	\$1,750.00
Resourcing Workshops	\$500.00	\$450.00	\$450.00	\$0.00
Professional Care & Development	\$3,850.00	\$3,465.00	\$3,465.00	\$3,465.00
<b>Regional Partnerships</b>				
Southeast	\$500.00	\$450.00	\$450.00	\$0.00
East	\$0.00	\$0.00	\$0.00	\$0.00
DM West/Northwest	\$0.00	\$0.00	\$0.00	\$0.00
Southwest	\$6,000.00	\$5,000.00	\$5,000.00	\$5,000.00
West	\$1,000.00	\$750.00	\$750.00	\$0.00
South Central	\$200.00	\$180.00	\$180.00	\$180.00
DM Two Rivers	\$4,350.00	\$3,700.00	\$3,700.00	\$3,700.00
Coordinating Council	\$150.00	\$135.00	\$135.00	\$135.00
Worship Task Group	\$100.00	\$90.00	\$90.00	\$90.00
Bills & Overtures	\$50.00	\$45.00	\$45.00	\$0.00
Emergency Contingency	\$500.00	\$450.00	\$450.00	\$250.00
Presbytery Office	\$45,750.00	\$45,750.00	\$45,750.00	\$43,750.00
Presbytery Staff Salaries/Benefits	\$206,000.00	\$190,000.00	\$249,445.00	\$249,445.00
<b>Subtotal</b>	<b>\$271,450.00</b>	<b>\$252,715.00</b>	<b>\$312,160.00</b>	<b>\$307,765.00</b>
<b>Total of All Expense</b>	<b>\$512,344.55</b>	<b>\$484,526.05</b>	<b>\$543,471.55</b>	<b>\$536,953.55</b>
<b>Budget Surplus/Deficit</b>	<b>(\$27,027.55)</b>	<b>\$790.95</b>	<b>(\$57,445.55)</b>	<b>(\$27,753.12)</b>

\*Funds taken from Colfax Money Market  
Transformation Team Expenses are not added in to totals.

## D – BUDGET AND FINANCE COMMITTEE REPORT continued...

## Presbytery of Des Moines

## Income Statement

January 1, 2009 through June 30, 2009

	Currant Month	Currant Year-to-Date	Annual Budget	% Budget	Prior Year-to-Date
<b>INCOME</b>					
Total Per Capita	\$7,005.01	\$198,565.69	\$250,000.00	79.43	\$189,455.00
Total Past Years Per Capita	\$0.00	\$6,549.50	\$7,500.00	87.33	\$0.00
Presbytery General Mission	\$5,970.16	\$57,689.00	\$148,026.00	38.97	\$30,038.00
Presbytery - Extra Giving	\$4,911.00	\$6,250.00	\$57,445.00	10.88	\$0.00
Synod Support Staff Salaries	\$0.00	\$16,666.65	\$40,000.00	41.67	\$16,667.00
Hunger Action Enabler Income	\$0.00	\$2,000.00	\$2,000.00	100.00	\$2,000.00
Grant Income	\$2,083.33	\$18,000.02	\$37,500.00	48.00	\$0.00
Interest Income	\$12.64	\$67.43	\$500.00	13.49	\$382.00
Miscellaneous Income	\$6,000.00	\$16,712.84	\$500.00	3,342.57	\$14,670.00
<b>Total Income</b>	<b>\$25,982.14</b>	<b>\$322,501.13</b>	<b>\$543,471.00</b>	<b>59.34</b>	<b>\$253,212.00</b>
<b>EXPENSES</b>					
<b>Governance Expense</b>					
Miscellaneous Expense	\$0.00	(\$50.00)	\$900.00	(5.56)	\$14,169.00
Committee Preparation Ministry	\$307.00	\$767.86	\$2,700.00	28.44	\$297.00
Stewardship & Mission Interpretation Committee	\$0.00	\$140.13	\$1,890.00	7.41	\$2,958.00
Permanent Judicial Commission	\$0.00	\$0.00	\$900.00	0.00	\$28.00
Budget & Finance Committee	\$0.00	\$0.00	\$90.00	0.00	\$0.00
Nominating Committee	\$0.00	\$0.00	\$90.00	0.00	\$0.00
Personnel Committee	\$0.00	\$0.00	\$68.00	0.00	\$0.00
Sexual Misconduct Response Team	\$0.00	\$0.00	\$45.00	0.00	\$0.00
General Assembly Per Capita	\$0.00	\$58,357.35	\$58,357.00	100.00	\$56,875.00
Synod Per Capita	\$0.00	\$45,547.20	\$45,547.00	100.00	\$46,070.00
<b>Subtotal</b>	<b>\$307.00</b>	<b>\$104,762.54</b>	<b>\$110,587.00</b>	<b>94.73</b>	<b>\$120,397.00</b>
<b>Administrative Expense</b>					
Moderator Expense/Task Groups	\$38.00	\$263.50	\$270.00	97.59	\$139.00
Administrative Commissions	\$0.00	\$0.00	\$225.00	0.00	\$0.00
Presbytery Meetings	\$170.20	\$170.20	\$360.00	47.28	\$0.00
General Presbyter to General Assembly	\$0.00	\$0.00	\$0.00	0.00	\$317.00
Commissioner Orientation	\$0.00	\$0.00	\$0.00	0.00	\$48.00
Stated Clerk Expense	\$0.00	\$0.00	\$45.00	0.00	\$0.00
Communication	\$0.00	\$753.60	\$954.00	78.99	\$50.00
Insurance	\$0.00	\$385.50	\$5,500.00	7.01	(\$278.00)
Legal fees	\$0.00	\$0.00	\$1,350.00	0.00	\$0.00
<b>Subtotal</b>	<b>\$208.20</b>	<b>\$1,572.80</b>	<b>\$8,704.00</b>	<b>18.07</b>	<b>\$276.00</b>

	<b>Currant Month</b>	<b>Currant Year-to-Date</b>	<b>Annual Budget</b>	<b>% Budget</b>	<b>Prior Year-to-Date</b>
<b>Extension of Ministries</b>					
<b>Transformation Team*</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>	<b>0.00</b>	<b>\$1,558.00</b>
Social Ministries Task Force	\$0.00	\$1,100.00	\$1,500.00	73.33	\$0.00
El Salvador Mission Co-worker Benefits	\$0.00	\$0.00	\$8,000.00	0.00	\$0.00
Hunger Action Enabler Travel	\$0.00	\$0.00	\$500.00	0.00	\$845.00
Broken Bread	\$0.00	\$610.51	\$990.00	61.67	\$0.00
Khadamat Sudaniya Committee Expense	\$0.00	\$0.00	\$90.00	0.00	\$0.00
Khadamat Sudaniya Program Expense	\$1,375.00	\$15,916.69	\$37,500.00	42.44	\$0.00
Cross Ministries	\$4,725.00	\$28,350.00	\$56,700.00	50.00	\$35,000.00
Older Adult Ministries Task Force	\$0.00	\$250.00	\$800.00	31.25	\$1,183.00
Camping	(\$7,020.00)	(\$4,520.00)	\$4,500.00	(100.44)	(\$9,145.00)
Youth	\$290.00	(\$681.94)	\$900.00	(75.77)	\$653.00
Resources	\$406.00	\$39.65	\$450.00	8.81	(\$429.00)
Women's Advocacy Task Force	\$0.00	\$0.00	\$90.00	0.00	\$0.00
<b>Subtotal</b>	<b>(\$224.00)</b>	<b>\$41,064.91</b>	<b>\$112,020.00</b>	<b>36.66</b>	<b>\$28,107.00</b>
<b>Support of Local Ministries</b>					
Congregational Care & Development Committee	\$0.00	\$714.25	\$2,250.00	31.74	\$1,383.00
Resourcing Workshops	\$0.00	\$0.00	\$450.00	0.00	\$0.00
Professional Care & Development Committee	(\$60.00)	\$2,012.57	\$3,465.00	58.08	\$571.00
Regional Partnerships					
Southeast	\$0.00	\$0.00	\$450.00	0.00	\$0.00
East	\$0.00	\$0.00	\$0.00	0.00	\$0.00
DM West/NW	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Southwest	\$3,000.00	\$5,000.00	\$5,000.00	100.00	\$5,000.00
West	\$0.00	\$0.00	\$750.00	0.00	\$500.00
South Central	\$0.00	\$15.00	\$180.00	8.33	\$0.00
DM Two Rivers	\$120.00	\$832.84	\$3,700.00	22.51	\$566.00
Coordinating Council	\$0.00	\$142.63	\$135.00	105.65	\$0.00
Worship Task Group	\$0.00	\$0.00	\$90.00	0.00	\$0.00
Bills & Overtures	\$0.00	\$0.00	\$45.00	0.00	\$0.00
Emergency Contingency	\$0.00	\$0.00	\$450.00	0.00	\$0.00
Presbytery Office	\$2,497.56	\$20,492.13	\$45,750.00	44.79	\$19,773.00
Presbytery Staff Salaries/Benefits	\$21,840.94	\$96,713.64	\$249,445.00	38.77	\$92,959.00
<b>Subtotal</b>	<b>\$27,398.50</b>	<b>\$125,923.06</b>	<b>\$312,160.00</b>	<b>40.34</b>	<b>\$120,752.00</b>
<b>Total Expenses</b>	<b>\$27,689.70</b>	<b>\$273,323.31</b>	<b>\$543,471.00</b>	<b>50.29</b>	<b>\$269,532.00</b>
<b>Net Income</b>	<b>(\$1,707.56)</b>	<b>\$49,177.82</b>	<b>\$0.00</b>	<b>0.00</b>	<b>(\$16,320.00)</b>

\*Transformation Team expenses are not included in totals.

D – BUDGET AND FINANCE COMMITTEE REPORT continued...

## Presbytery of Des Moines

### Restricted Funds as of June 30, 2009

#### New Covenant Funds

##### **McCahon Fund**

Annual income to be used for grants for small churches (under 150) for one-time needs. Unused income to be reinvested each year in the trust.	\$33,248.01
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##### **Swan Fund**

Interest earnings used for seminary student's assistance.	\$17,106.05
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##### **Albia Sale**

To be used for the assistance of small churches in the Presbytery.	\$17,688.62
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##### **Knox Knolls – Camping Fund**

$\frac{3}{4}$ of interest earnings used for the camping program.	\$269,900.41
$\frac{1}{4}$ of interest earnings used for Presbytery causes.	

##### **Walther Fund**

To be used for scholarship aid for physically or mentally-challenged youth and/or children in need.	\$15,354.38
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##### **Colfax Fund**

To be used for church development with interest to be placed in Colfax Fund Money Market.	\$38,429.23
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#### First American Bank – Urbandale

##### **Pastor Emergency Fund Savings**

Short term loans for pastors.	\$1,206.81
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##### **Colfax Fund Money Market**

To be used for church development	\$7,058.11
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## **E – COORDINATING COUNCIL REPORT**

**August 15, 2009**

The Coordinating Council of the Presbytery of Des Moines met on Thursday, July 23, 2009, at Calvin Community in Des Moines.

The Council took the following actions:

- E-A-9 Discussed options for updating the Presbytery on the Presbytery's budget deficit and updating the 2009 budget. A recommendation was then made to the Budget and Finance Committee on the format for updating the 2009 Budget.
- E-A-10 Reviewed the May 19, 2009, Stated Meeting of the Presbytery.
- E-A-11 Planned the August 15, 2009, Stated Meeting of the Presbytery with the main focus being on mission and a visit from a former mission worker.
- E-A-12 Made initial plans for the November 10 Stated Meeting of the Presbytery.
- E-A-13 Elected the Rev. Mark Davis (Clive, Heartland) as Moderator and the Rev. Marcy Campbell (Des Moines, Union Park) as a member of the Worship Task Group of the Council.
- E-A-14 Recommended that the Presbytery celebrate the Sacrament of the Lord's Supper at the August 15 Stated Meeting of the Presbytery should the Worship choose to do this.

The Council presents the following Recommendation to the Presbytery:

- E-R-2 That the Offering received during worship at the August Stated meeting of the Presbytery go towards an honorarium for the visiting mission worker and for Presbytery mission.

The Council presents the following item for information:

- E-I-3 The Council continues to seek a person who will serve as Moderator of the Nominating Committee, as well as two members to fill unexpired terms on the Committee.

Respectfully Submitted,

Ray Peters,  
Coordinating Council Moderator

## **I – REPORT OF THE STATED CLERK**

### **August 15, 2009**

I present the following items of information to the Presbytery:

- I-I-10 All reports have been filed with the Synod of Lakes and Prairies and the General Assembly as of this date. All correspondence received on behalf of the Presbytery has been assigned, referred or answered.
- I-I-11 I have communicated with those presbyteries within whose bounds some minister members of our presbytery are laboring. This includes informing these presbyteries of the current addresses we have for these minister members. (I have thus avoided tar and feathers.)

Respectfully Submitted,

Philip W. Barrett,  
Stated Clerk

## **GUIDELINES FOR PARTICIPATION IN PRESBYTERY MEETINGS**

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times, however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the Moderator or Stated Clerk individually.

## PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required <sup>3</sup>
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
<sup>1</sup> The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it. <sup>2</sup> In this case, any resulting motion is debatable. <sup>3</sup> Chair decides						
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker <sup>2</sup>	No second needed	Not debatable	Not amendable	No vote required unless someone objects <sup>3</sup>
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required
<sup>1</sup> The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege). <sup>2</sup> But division must be called for before another motion is stated. <sup>3</sup> Then majority vote is required.						

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